

RESOLUTION NO. 2019-97

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO, CHANGING AND RATIFYING THE 2020 PARKS & RECREATION FEES AND CHARGES ASSESSED BY THE CITY OF BRIGHTON

WHEREAS, authority is granted by the State of Colorado to the governing body of the City of Brighton, Colorado to assess fees and charges for services provided by the City (CRS Article XX, Section 6); and

WHEREAS, the City of Brighton has adopted a municipal code which allows for the setting and collection of fees; and

WHEREAS, the City Council has been advised by the City Manager that certain fees and charges should be increased to offset the City's increased costs of operations and inflation.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO THAT THE FOLLOWING FEES ARE HEREBY RESTATED AND EFFECTIVE JANUARY 1, 2020 AS FOLLOWS:

A. RECREATION CENTER

Public recreation services shall be available to all citizens of the City of Brighton. Since demands for recreation services and facilities may exceed public funding resources, fees may be established to provide a variety of programs and facilities.

CLASSIFICATION OF FEES:

Recreation service fees are classified into three categories:

1. Basic

Basic recreation services are offered free of charge. Recreation program facilities are provided to maximize resources and impact the greatest number of users. These include open special events, festivals, and general use of park facilities. Public funds from the general tax base will be committed to fulfill the recreation needs for community accepted activities.

2. Enhanced

Enhanced recreation services provide a direct benefit to the user. The recipient shall pay a fee based on cost recovery. Special recreation programs shall recover different percentages of the cost. In general, youth programs shall recover 50% of direct costs and adult programs shall recover 100% of direct costs. The youth reduced rate program for the Brighton recreation center and the Brighton Oasis family aquatic park is for youth 18 years and under of a family qualifying for the reduced rate program. At the recreation center, youth receive free admission and a 50% discount for eligible recreation programs. At the Brighton Oasis Family Aquatic Park, youth receive a 50% discount on admissions. Adults qualifying for the reduced rate program are eligible to purchase any of the adult membership types offered at the Brighton recreation center at a 50% discount. Adults will pay full price for entry into the Brighton Oasis Family Aquatic Park. The membership types shall include daily drop-in, 10 or 15 visit pass, quarterly and annual passes. Recovery rates shall be based on the cost of the service, ability of the user to pay, market demand and community

need. A reservation or admissions fee may also be charged for administrative control purposes. The Parks and Recreation Department will at the discretion of the Director, or their designee, periodically offer promotional fees on membership passes for marketing purposes.

3. Private/Public Enterprise Services

Private/public enterprise services are programs and services where the user receives the total direct benefit and shall pay 100% of the total cost to provide the service. This will include both youth and adult programs. The fee structure shall be competitive with other agencies and businesses.

GENERAL FEE GUIDELINES:

Direct costs are those expenses which are incurred in conducting programs or operating facilities. Direct cost recovery pricing strategies are established to recoup expenses such as salaries, supplies, and utilities. Direct benefit fees attempt to recover a percentage of the direct costs associated with the program or facility subject to community need, market demand, and cost of the program.

Indirect costs are those administrative expenses that are incurred by the department to provide programs to operate facilities. Administrative and clerical support and ongoing maintenance are examples of indirect costs. Indirect and direct expenses should be recouped through the recovery cost fee when the activity is an enterprise or enhanced program.

REFUND POLICY FOR THE CITY OF BRIGHTON RECREATION CENTER PROGRAMS:

Refunds will be made according to the following guidelines:

1. No cash refunds
2. If class is cancelled by recreation center: 100% refund
3. Refunds of 25.00 or less will be issued a household credit only.
4. If participant cancels: refund will be assessed a 5.00 service fee.
5. Refund requests must be received five (5) business days prior to start of the program.
6. Refund requests after the program has started: no refunds, except due to illness.
7. Credit may be given if the participant is unable to participate due to illness. A Physician's statement must be presented in order to receive credit due to illness.

FEE CATEGORIES:

ADMISSIONS

Resident Card

1. Resident ID Cards are required to qualify for resident admission status for entrance into the Brighton Recreation Center and the Brighton Oasis.
2. Proof of residency is required
3. Cards are valid for two years.
4. Card Fee: FREE
5. A minor (17 and younger) must be accompanied by a parent or guardian when purchasing a Resident ID Card. The adult must meet the residency requirements of the minor.

Proof of Residency

1. Your current valid Colorado Driver's license with a current address; or
2. A valid Colorado identification card with a current address; or
3. A real estate tax notice, current utility bill, or a lease or rental receipt

Admission fees are charges to enter a specific recreation facility or park. The areas are usually well-defined. The entrance is usually the first contact, but there may be additional facilities or activities. Below are the entrance fees for the City of Brighton.

RECREATION CENTER ADMISSION FEES	RESIDENT	NON- RESIDENT
A. ID Card	FREE	FREE
B. Daily Admission		
Children 4 and Under	Free with Paid Adult	Free with Paid Adult
Youth 5-17	3.00	4.00
Adult 18-59	5.00	6.00
Seniors 60+	3.00	4.00
C. Punch Passes (15 Visits)		
Youth 5-17	30.00	45.00
Adult 18-59	60.00	75.00
Seniors 60+	30.00	45.00
D. Quarterly Passes		
Student 6-22	65.00	85.00
Adult 23-59	90.00	115.00
Senior 60+	65.00	85.00
Couple	145.00	185.00
Family	185.00	240.00
E. Annual Passes		
Youth 5-17	160.00	210.00
Adult 18-59	260.00	315.00
Couple	400.00	500.00
Family	500.00	640.00
Seniors 60+	160.00	210.00

CORPORATE RECREATION PROGRAMS

Individual punch, quarterly and annual passes are available to corporations participating in the program. Resident and non-resident rates apply to the location of the company. A minimum of five (5) employees must participate in the program. Discount rates apply as follows:

5 to 30 Employees	5%
31 to 60 Employees	10%
61 plus Employees	15%

YOUTH GROUPS

Pending the price approval by the facility manager, youth organizations may have regular use of the facility during non-peak hours. Adult supervision of one adult per fifteen (15) students shall be required. The fee will be 2.00 per student.

CITY EMPLOYEE DISCOUNTS

For participants in the City's wellness program, the value of one adult resident annual pass will be available for all regular full-time and part-time employees. All volunteer members of city boards and commissions and City Council will also be eligible for an employee wellness pass. This amount can be applied toward the purchase of an annual family pass. Any regular (benefited) staff may purchase a 15-punch pass for a spouse and their dependent children (up to age 21) all-residing at the same address at a 50% discount.

BRIGHTON AQUATIC PARK

BRIGHTON FAMILY AQUATIC PARK ADMISSION FEES	RESIDENT	NON-RESIDENT
1. Daily Admissions		
Children under 2	Free	Free
Children 2 - 5	3.00	4.25
Youth 6 - 17	4.75	6.50
Adult 18 - 59	5.25	7.75
Seniors 60 +	4.75	6.50
2. Punch Passes (10 Visits)		
Children 2-5	24.00	32.00
Youth 6-17	39.00	50.00
Adult 18-59	42.00	60.00
Seniors 60+	39.00	50.00
3. Season Passes		
Children 2 - 5	45.00	62.00
Youth 6 - 17	70.00	95.00
Adult 18 - 59	85.00	120.00
Seniors 60 +	70.00	95.00
Family - Family Season Pass good up to four members residing in same household. Each additional person 50.00 resident and 75.00 non-resident. Resident and non-resident patrons with an annual Family pass to the Recreation Center will receive a 50.00 discount on a Family pass to the Aquatic Park.	250.00	300.00

RENTALS

Rental fee payments are made for the exclusive use of tangible property such as equipment, rooms, shelters, ball fields and facilities. Individual and group rentals are classified into the following categories:

Non Profit Groups

(Service club socials, church functions, neighborhood groups, etc.)

Private Groups or Individuals
(Birthday parties, family reunions, etc.)

RENTAL FEE POLICY

DAMAGE DEPOSIT SCHEDULE		
NUMBER OF ATTENDEES	ALCOHOL NOT PERMITTED	ALCOHOL PERMITTED
1-60	150.00	250.00
61-120	250.00	350.00
121-250	350.00	450.00

The Damage Deposit is due at time of reservation. Entire fee is due thirty (30) days prior to the rental.

Events with Alcohol - All rentals permitting alcohol use are required to provide two (2) City of Brighton police officers during the entire rental. The Brighton Recreation Center staff shall schedule the Brighton police officers. Four (4) hours maximum time limit for serving alcohol.

SECURITY: All events requesting alcohol are required to be monitored by one (1) off-duty Brighton police officer for parties of 60 persons or less, and two (2) off-duty Brighton police officers for parties over 60 persons. The officer(s) must be present one-half hour prior to alcohol being served, and throughout the remainder of the event. The Brighton recreation center will make arrangements for all security. Alcohol may be served for a maximum of four hours and must be discontinued by 11:00 p.m.

COST FOR SECURITY: 50.00 per hour per officer

Cancellation Fee - There will be a 30.00 cancellation fee for all rentals. If the rental is canceled less than thirty days before the scheduled dates, the entire damage deposit will be retained by the City. The rental fee will be returned two weeks after the cancellation.

Staff Fee - There will be an additional cost of 13.00 per hour per staff member needed for rentals that occur during non-operating hours of each facility.

Set Up Fee - There will be a 25.00 set up fee for all rentals, including donated community rooms. The Intergovernmental Agreement (IGA) is excluded.

A. FACILITY RENTAL

1. Gymnasium

(Only the east side of the gym may be rented when the facility is open to the general public.)

GYMNASIUM RENTAL FEES	RESIDENT PER HOUR RATE	NON-RESIDENT PER HOUR RATE
Non-Profit Groups	40.00	50.00

Private Groups/Individuals	60.00	75.00
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2. Community Rooms
One Room Rental

COMMUNITY ROOM RENTAL FEES	RESIDENT PER HOUR RATE	NON-RESIDENT PER HOUR RATE
Non-Profit Groups	20.00	30.00
Private Groups/Individuals	40.00	60.00

Two Room Rental

COMMUNITY ROOM RENTAL FEES	RESIDENT PER HOUR RATE	NON-RESIDENT PER HOUR RATE
Non-Profit Groups	40.00	60.00
Private Groups/Individuals	80.00	120.00

Three Room Rental

COMMUNITY ROOM RENTAL FEES	RESIDENT PER HOUR RATE	NON-RESIDENT PER HOUR RATE
Non-Profit Groups	60.00	90.00
Private Groups/Individuals	90.00	180.00

3. Classrooms
Classrooms A and B

CLASSROOM A & B RENTAL FEES	RESIDENT PER HOUR RATE	NON-RESIDENT PER HOUR RATE
Groups/Individuals	15.00	30.00

DAMAGE DEPOSIT (REQUIRED): 75.00

ALCOHOL IS NOT PERMITTED IN THE CLASSROOMS.

4. Recreation Center Pool Rental

During normal operating hours, only the south half of the lap pool is available for private rental. The leisure pool will not be available for rental except after normal operating hours. The fee schedule will be based on the number of participants and the number of hours desired.

After normal facility hours, the entire pool area is available for rent. The fee schedule will be based on the number of participants and the number of hours.

Renters will also be assessed the cost of lifeguards at the rate of 8.00 per hour. Lifeguard staff will be one guard per twenty participants.

RECREATION CENTER POOL RENTAL FEES	REGULAR HOURS PER HOUR RATE	AFTER HOURS PER HOUR RATE
Non-Profit Groups		
1 to 50 participants	20.00	90.00

51 plus participants	N/A	100.00
Private Groups/Individuals		
1 to 50 participants	30.00	120.00
51 plus participants	N/A	150.00

5. Aerobics/ Dance Room

The aerobics/dance room is available both during and after normal operating hours, subject to availability. Maximum room occupancy is forty persons.

AEROBICS/DANCE ROOM RENTAL FEES	REGULAR HOURS PER HOUR RATE	AFTER HOURS PER HOUR RATE
Non-Profit Groups	15.00	30.00
Private Groups/Individuals	30.00	45.00

6. Racquetball Courts

Both courts will be rented as a unit. Courts will not be available during non-operating hours.

RACQUETBALL COURTS RENTAL FEES	NON-OPERATING HOURS PER HOUR RATE
Non-Profit Groups	25.00
Private Groups/Individuals	35.00

7. Brighton Family Aquatic Park

FAMILY AQUATIC PARK RENTAL	FEES
0 to 100 Guests	500.00
\$3.00 Each Additional Guest over 100	Max 500

AQUATIC PARK PAVILION RENTAL	FEES PER HOUR RATE
Shelter	50.00

8. Outdoor Facilities

Designated picnic shelters and community garden spaces are available for rent through the year.

PICNIC SHELTER RENTAL FEES	RESIDENT	NON-RESIDENT
Shelters	65.00	75.00

COMMUNITY GARDEN RENTAL FEES	RESIDENT	NON-RESIDENT
Community Garden	20.00	30.00

BENEDICT SPRAY PARK SHELTER RENTAL FEES	RESIDENT	NON-RESIDENT
Shelters	85.00	105.00

9. Equipment

The department will make equipment available on a request basis. Some equipment will be limited to specific areas only.

EQUIPMENT RENTAL FEES	DEPOSIT	PER DAY RENTAL FEE
Canopies 20 x 20	25.00	40.00
Canopies 15 x 15	25.00	20.00

Recreation Center Community Room Equipment Rental (All equipment must remain at the Recreation Center)

Kitchen – 30.00 per rental

TV or VCR – 10.00

Screen – 10.00

Sound System/ Microphone – 10.00

Easels – No Charge

Coffee Pots – 4.00 per pot

10. 1886 Church Rental

The 1886 Church will be available for rent throughout the year for weddings and other groups up to 60. The rental fee is for a 12-hour period.

1886 CHURCH RENTAL	2019 RATES
Resident	50.00
Non-Resident	70.00

*24 hour cancellation notice is required for refund.

USER FEES:

User Fees are charges for the use of the facility or participation in an activity or trip. The users enjoy the privilege of use. The purpose of User Fees is:

1. To assess a portion of the cost of the activity to users, including non-residents;
2. To support the operational cost of a service where tax appropriations support the basic service;
3. To recover the department's cost of providing facilities and programs when funds are not available.

All fees will be determined by identifying the direct and indirect cost of each program. Fees will be determined by the total direct and indirect costs divided by the minimum number of participants. Cost recovery percentages will vary according to criteria established by the City in this policy.

RATES/SEASON	
Youth Basketball	69.00
Girls Volleyball	55.00
CARA Tennis (7 matches)	85.00
Tennis Lessons	55.00
T-Ball	40.00
Soccer	59.00
Pee Wee	44.00
Track & Field (5 meets)	75.00
Adult Volleyball	225.00
Youth Flag Football	50.00
Youth Girls Softball	40.00
Adult Spring Softball	375.00
Adult Summer Softball	475.00
Adult Fall Softball	375.00
Men's Basketball	350.00
Youth Roller Hockey	45.00
Youth Group Swim Lessons	
8 Lessons	30.00
4 Lessons	15.00
Private Swim Lessons	30.00
Semi-Private Swim Lessons	18.00
CARA Swim Team (Fall-Spring)	80.00
CARA Swim Team (Summer)	80.00
Funshine Summer Camp (8 weeks)	
Regular Hrs.	800.00
Extended Hrs.	1110.00
Drop-In Babysitting	3.00/hour
Birthday Party Packages	
Solid Party	95.00
Theme Party	110.00
Personal Training	40.00

B. EAGLE VIEW ADULT CENTER

The Eagle View Adult Center is dedicated to the overall social, wellness, educational and outreach needs of seniors and active adults.

FACILITY FEE/ REVENUE POLICY

Program revenue associated with the Eagle View Adult Center shall be deposited into the account opened by the Senior Advisory Board.

1. Fees for classes, trips, special events are collected through the Senior Advisory Board. Expenses are paid by the Board. Programs may be subsidized by other programs throughout the month.
 - a. Trips: The direct costs of trips are to be recovered.
 - b. Special Events: The direct costs of special events are to be recovered.
 - c. Classes: The direct costs of classes are to be recovered.
2. Fees collected by the Visiting Nurse Association (VNA) for health clinic services are paid directly to VNA. VNA operates a wellness clinic 3-4 times per month. Fees are paid to the VNA volunteer/staff and are deposited with VNA.
3. Fees collected by the Volunteers of America (VOA) Dining Center are paid directly to VOA. VOA provides a noon meal four days a week. Contributions are collected by the dining center manager and are deposited with VOA.
4. Fees collected by the Eagle View Adult Center for rentals and equipment pertaining to rentals will be deposited to the City of Brighton.

EAGLE VIEW ADULT CENTER FACILITY USE POLICY

The Eagle View Adult Center is owned by the City of Brighton. City of Brighton sponsored programs and activities have priority use of the Eagle View Adult Center. Therefore consecutive nightly, weekly or monthly usage will not be available for non- City programs.

PRIORITY OF USE

First Priority: Programs and activities initiated, sponsored or co-sponsored by the Eagle View Adult Center.

Second Priority: Programs and activities initiated, sponsored or co-sponsored by the City of Brighton.

Third Priority: Community and other non-profit groups.

Fourth Priority: Commercial for-profit groups or individuals.

All priorities are based on a first-come, first serve basis.

Rentals will be for adult functions only.

FACILITY RENTAL INFORMATION

COMMUNITY ROOM RESERVATIONS

Eagle View has three community rooms available for reservation. Each room may be used separately or as one large room. Depending on the room (all three are different sizes) the maximum

seating varies but the average is 48 banquet style and 80 theater style. The maximum number for all three rooms is 160 banquet style and 220 theater style. All rentals must end by 10:30 pm with clean up completed by 11:30 pm.

FEES				
ROOMS	RESIDENT/ NON RESIDENT	FOR-PROFIT	NON-PROFIT**	DAMAGE DEPOSIT NO ALCOHOL/WITH ALCOHOL
1 Room	Resident	40.00/hr.	20.00/hr.	150.00/250.00
	Non-Resident	60.00/hr.	30.00/hr.	150.00/250.00
2 Rooms	Resident	80.00/hr.	40.00/hr.	250.00/350.00
	Non-Resident	120.00/hr.	60.00/hr.	250.00/350.00
3 Rooms	Resident	120.00/hr.	60.00/hr.	350.00/450.00
	Non-Resident	180.00/hr.	90.00/hr.	350.00/450.00

** Non-profit groups and organizations must provide state of Colorado tax exempt ID number and information to receive the non-profit rate.

CLASSROOM RESERVATIONS

Eagle View has three small classrooms available for reservation.

ROOMS	RESIDENT	NON RESIDENT
1 Room	15.00/hr.	30.00/hr.
2 Rooms	30.00/hr.	60.00/hr.
3 Rooms	45.00/hr.	75.00/hr.

Additional Fees

All rentals occurring after regular business hours will incur an additional 75.00 fee.

Kitchen is a flat fee of 50.00

Stage fee 10.00-25.00, depending on the setup

All rentals that receive a “waiver of fee/ donated room” will be subject to a minimum 25.00 setup fee.

Security

All events requesting alcohol are required to be monitored by (1) off duty Brighton Police Officer for parties of 60 persons and under and (2) off duty Brighton Police Officers for parties over 60 persons. The officer(s) must be present one-half hour before alcohol is to be served and must be present through the remainder of the event. The Eagle View staff will make arrangements for all security. Alcohol may be served for a maximum of four hours and must be discontinued by 10:00 pm. Alcohol is limited to beer & wine only, with no glass containers.

The fee for security is 40.00/ hour per officer.

AUDIO VISUAL AND OTHER EQUIPMENT AVAILABLE FOR RENTAL	FEES
TV or VCR	10.00
Projector	10.00
Screen	10.00
Sound System/Microphone	10.00
Flip Chart Stand / Dry Erase Markers	10.00
Coffee Pots (coffee/cream/sugar/cups/napkins)	6.00 per pot (6-8 servings)
Punch bowl w/ladle	5.00
Large Coffee Pot (renter provides coffee/cream/sugar/cups/napkins)	5.00
Assisted Listening Devices available upon request	No charge

All equipment must remain at the Adult Center.

FIELD RENTAL

Recognized Youth Sport Groups	Player Fee of \$10/participant/season
Non-Profit Leagues	\$3/hour
Field Set up Baseball/Softball Field	\$35/field
Field Set up Multi-purpose Marking and Striping	\$200 per season/sport
Regular Toilet Unit- Liberty Portables	\$104/unit + \$35/additional service (Cleaning)
Tournament, Groups, and Event Rental	\$35/ field/ hour or \$180/field/day
Lights (2 hour min)	\$35/hour

RESOLVED this 17th day of September 2019.

CITY OF BRIGHTON, COLORADO

KENNETH J. KREUTZER, Mayor

ATTEST:

NATALIE HOEL, City Clerk

APPROVED AS TO FORM:

JACK D. BAJOREK, City Attorney