

RESOLUTION NO. 2019-123

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO
SETTING FORTH CERTAIN FEES AND CHARGES ASSESSED BY THE CITY OF
BRIGHTON, EFFECTIVE JANUARY 1, 2020

WHEREAS, authority is granted by the State of Colorado to the governing body of the City of Brighton, Colorado to assess fees and charges for services provided by the City (CRS Article XX, Section 6); and

WHEREAS, the City of Brighton has adopted a municipal code which allows for the setting and collection of fees; and

WHEREAS, the City Council has been advised by the City Manager that certain fees and charges should be increased to offset the City's increased costs of operations and inflation.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Brighton, Colorado that the following fees are hereby restated and effective January 1, 2020 as follows:

1. That the following Elmwood Cemetery and Fairview Cemetery fees are hereby established as shown on Attachment 1;
2. That the following Public Works fees are hereby established as shown on Attachment 2;
3. That the following Community Development fees are hereby established as shown on Attachment 3;
4. That the following Building fees are hereby established as shown on Attachment 4;
5. That the following Police Department fees are hereby established as shown on Attachment 5;
6. That the following Liquor License fees are hereby established as shown on Attachment 6;
7. That the following Business and Sales Tax License fees are hereby established as shown on Attachment 7;
8. That the following Municipal Court fees are hereby established as shown on Attachment 8;
9. That the following Building Rental Space fees are hereby established as shown on Attachment 9;
10. That the following Municipal Code Book charges are hereby established as shown on Attachment 10;

11. That the following Production or Copying of Public Records charges are hereby established as shown on Attachment 11;
12. That the fees and charges contained herein are quoted in US dollars and take effect January 1, 2020 and shall remain in effect until changed by a subsequent Resolution of the City Council;
13. That these fees and charges shall be reviewed annually in conjunction with the budget process and any recommended changes shall be discussed and presented during the budget process.

RESOLVED THIS 3rd day of December 2019.

CITY OF BRIGHTON, COLORADO

J.W. EDWARDS, Mayor Pro Tem

ATTEST:

NATALIE HOEL, City Clerk

APPROVED AS TO FORM:

JACK D. BAJOREK, City Attorney

ATTACHMENT 1

CEMETERY

Definitions: For purpose of assessing cemetery fees and charges, a "**Resident**" shall refer to the deceased, and be defined as having resided in the corporate limits of the city of Brighton as a primary place of residence; or, having resided within the corporate limits prior to being relocated outside the corporate limits necessitated by health or personal care requirements. When purchasing a grave at the resident rate the interment will be at the resident rate.

"**Full-size burial plots**" can have one upright monument and one flat marker. There can be four cremations and one full burial in a plot; or, eight cremations. At least two full working days' notice must be given to the Cemetery Manager for the intention to bury remains of any person or pet in the Brighton cemeteries; more time may be needed if the ground is frozen.

Payment Plan (Pre-Need): Installment payments can be made ONLY on the gravesite or columbarium niche and perpetual care, NOT opening/closing. A \$100.00 down payment per grave/niche is required; this is in addition to the purchase price of the grave/niche, perpetual care, and opening/closing. To be used, a gravesite/niche has to be paid in full, including the opening/closing fee. A headstone or plaque WILL NOT be set on any grave/niche that has not been paid in full. If a family buys four graves/niches and uses one, a headstone/plaque cannot cover the unpaid grave/niche spaces, only the one that is paid in full. Monthly payments start one month from the contract date, AFTER receiving the full down payment. The customer will be given two years from the contract date to make payment in full for the graves/niches being purchased. A default on two monthly payments will void the payment plan and the gravesite/niche will revert back to the City of Brighton inventory to be sold. No refunds or future credits will be issued on contract purchases that default.

CEMETERY FEE SCHEDULE	RATE RESIDENT	RATE NON- RESIDENT
1. Purchase of Adult Grave Site	870.00	2,200.00
2. Perpetual Care of Adult Grave Site	420.00	800.00
3. Opening and Closing of Adult Grave Site	1,380.00	1,800.00
4. Purchase of Infant Grave Site	205.00	400.00
5. Perpetual Care of Infant Grave Site	115.00	140.00
6. Opening and Closing of Infant Grave Site	325.00	380.00
7. Saturday Opening and Closing of Grave Site		
Additional Saturday Fee- Before 11 a.m.	415.00	540.00
Additional Saturday Fee- After 11 a.m.	N/A	N/A
8. Additional Cremains on an Existing Grave – Open and Close	530.00	790.00
9. Disinterment: Negotiated with Minimum	2,000.00	2,000.00
10. Current and Pre-Need Cremation Site	430.00	580.00
a. Perpetual Care	220.00	280.00
b. Open/Close	530.00	770.00

CEMETERY FEE SCHEDULE	RATE RESIDENT	RATE NON- RESIDENT
11. Bronze Plaque for Columbarium	330.00	370.00
12. Columbarium Niche-		
a. Single Niche		
1. Level One	720.00	865.00
2. Level Two	825.00	970.00
3. Level Three	930.00	1,080.00
4. Level Four	930.00	1,080.00
5. Level Five	825.00	970.00
6. Level Six	\$720.00	865.00
b. Perpetual Care-Single	\$205.00	250.00
c. Open/Close Single	\$320.00	420.00
d. Double Niche		
1. Level One	1,225.00	1,395.00
2. Level Two	1,500.00	1,590.00
3. Level Three	1,610.00	1,700.00
4. Level Four	1,610.00	1,700.00
5. Level Five	1,500.00	1,590.00
6. Level Six	1,225.00	1,395.00
e. Perpetual Care-Double	205.00	300.00
f. Open/Close Double	320.00	420.00
13. Foundation Fees		
The Cemetery recommends only pouring concrete foundations for small, infant and pet markers. We will still continue to pour wetsets for military markers for no charge. No 3rd party foundations or potholes will be allowed.		
14. Burial Vault Storage Fee - Mortuary		
(Storage Fee is per vault)	100.00	100.00
Vault Inspection Fee	150.00	150.00
Sale of Vaults	950.00	950.00
15. Temporary Grave Marker -		
Provided by City for one year from burial date.	150.00	150.00
16. Deed Transfer Fee	60.00	120.00
17. Deed Re-Issuance	60.00	120.00
18. Pet Cemetery - 4' X 2' space;		
Flat marker only		
Brighton Police and Adams County Sheriff canines no charge for burial site		
Burial Site	100.00	150.00
Perpetual Care	50.00	75.00
Open/Close	25.00	50.00
19. Memorial Bench/Stone or Cremation Bench Placement Fee - if gravesite not purchased	530.00	680.00

CEMETERY FEE SCHEDULE	RATE RESIDENT	RATE NON- RESIDENT
20. Value Priced Plots – Section 27, Blocks 305-313 and 360-383:		
Burial Site:	530.00	1,800.00
Perpetual Care:	420.00	515.00
Open/Close:	1,380.00	1,800.00
21. Cremation Garden Options:		
Single Cored Upright	2,260.00	2,575.00
Double Cored Upright	2,575.00	2,880.00
Pedestal/Birdbaths	2,420.00	2,730.00
New Columbarium:		
Single Niche:	1,750.00	2,055.00
Double Niche:	2,160.00	2,490.00
Ossuary:	620.00	825.00
All pricing reflects \$200 for engraving and \$190 for opening and closing.		

ATTACHMENT 2

PUBLIC WORKS

A. ROW (Right of Way) Construction Permit Fees	
Any /all permits issued for a scope of work that shall be completed within the public ROW (Right of Way) shall be processed based on the estimated project valuation per the permit fees schedule below. Work performed under a ROW permit can include, but shall not be limited to, new or repair construction for public streets, curb, gutter, sidewalk, water, sewer, and storm drainage.	
TOTAL MISCELLANEOUS VALUATION	RATE
\$1 to \$500	23.50
\$501 to \$2,000	23.50 for the first \$500 plus 3.05 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	69.25 for the first \$2,000 plus 14.00 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	391.25 for the first \$25,000 plus 10.10 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	643.75 for the first \$50,000 plus 7.00 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	993.75 for the first \$100,000 plus 5.60 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	3,233.75 for the first \$500,000 plus 4.75 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	5,608.75 for the first \$1,000,000 plus 3.15 for each additional \$1,000 or fraction thereof
All ROW Construction Permits shall be bonded at 115% of the estimated valuation of the scope of work covered under the permit, in a format approved by the city.	

B. Sidewalk/Street Closures Only	
PUBLIC STREET/SIDEWALK CLOSURE	RATE
Sidewalk/Street	23.50
Site Inspection (if applicable)	25.00

C. Moving Permits	
Any building, house, or structure that is transported over, upon, along, or across any public street in the City shall be assessed permit fees under the following structure:	
MOVING PERMITS	RATE
Application Fee	25.00
Inspection Fee	0.15 per mile*
Permit Fee	1. Structures other than commercial/residential a. $\leq 12'$ wide, 24' long, 12' high -25.00 b. $>12'$ wide, 24' long, 12' high - 50.00 2. Residential or commercial structures - 150.00
Bonding or Security Deposit	A \$2,000 cash deposit or surety performance bond shall be submitted for each moving permit issued.
* as measured from the city limits to the building site location, including miles back to the city limits (round trip mileage)	

D. Public Works Streets Department/Utility Department Publications	
PUBLIC WORKS PUBLICATIONS	RATE
Book of Standards	35.00 each
Transportation Master Plan	35.00 each

ATTACHMENT 3

COMMUNITY DEVELOPMENT

A. Maps, Books, and Miscellaneous Publications:	
For costs associated with copies and maps, please see Attachment 11: Production or Copying of Public Records	
ITEM	RATE
Comprehensive Plan	30.00 each

B. Development Application Processing Fees:	
APPLICATIONS	RATE
1. Administrative Relief (See §17-8-150 of the Brighton Municipal Code)	50.00
2. Affidavit of Correction	375.00
3. Agreement	
a. Development Agreement or Annexation Agreement or Pre-Annexation Agreement	1,000.00 plus 10.00 per acre
b. Agreement Amendment (Major) <i>(Major Agreements require City Council approval)</i>	750.00 plus 10.00 per acre
c. Agreement Amendment (Minor) <i>(Minor Amendments may be approved by the Director)</i>	500.00 plus 250.00 per each additional section to be amended in the same application
4. Annexation ^a	1,000.00 plus 10.00 per acre for the first 100 acres <i>(fee not applicable if Brighton initiates annexation)</i>
5. Board of Adjustment <i>(Special Use or Variance)</i>	500.00 plus 100.00 for each additional code section to be adjusted in the same application
6. Certificate of Legal Non-Conforming Status	50.00
7. Comprehensive Sign Plan <i>(or Amendment thereto)</i>	250.00

APPLICATIONS	RATE
8. Conditional Use ^a	
a. Full DRC Review <i>(Processed when the use requires new construction of any type)</i>	1,600.00
b. Administrative Review <i>(Processed when the use does not require new construction or is an amendment to an approved Conditional Use application)</i>	1,000.00
9. Downtown Plan ^a	
a. Full Application	750.00 plus 20.00 per acre
b. Amendment	500.00 plus 10.00 per acre
10. Master Plan ^{a, b}	
a. Full Application	700.00
b. Amendment	250.00
11. Overall Development Plan (ODP) ^a	
a. Full Application	500.00 plus 15.00 per acre
b. Amendment	500.00 plus 10.00 per acre
12. Oil and Gas Facility ^a	
a. Preliminary Site Application	See #14. Pre-Application Conference (Major)
b. Oil and Gas Application Review	2,500.00
c. Conditional Use (CU) or Memorandum of Understanding (MOU)	500.00
d. Amendment to a CU or MOU	250.00
13. Pre-Application Conference (Minor) <i>Minor Pre-Applications, when requested, applies to Special Use or Variance, Plat Affidavit of Correction, Plat Amendment, Temporary Use, Use-By-Right, Vacation of ROW or Easement, PUD Amendment, Conditional Use, Downtown Plan, Comprehensive Sign Plan, and/or Preliminary or Final Development Plan applications.</i>	100.00 <i>(Payment due at time of Pre-Application; however, the amount is credited toward future development application submittal fee.)</i>
14. Pre-Application Conference (Major) <i>Major pre-application, when requested, applies to Annexation, Zone Change, PUD, ODP, Subdivision Plat, and/or Master Plan applications.</i>	500.00 <i>(Payment due at time of Pre-Application; however, the amount is credited toward future development application submittal fee.)</i>

APPLICATIONS	RATE
15. Preliminary Development Plan (PDP) ^a	
a. Full Application	750.00 plus 20.00 per acre
b. Amendment	500.00 plus 15.00 per acre
16. Planned Unit Development (PUD) ^a	
a. Full Application	750.00 plus 20.00 per acre
b. Amendment (Major) <i>(Major Amendments require City Council approval)</i>	750.00 plus 15.00 per acre
c. Amendment (Administrative) <i>(Administrative Amendments may be approved by the Director)</i>	500.00 plus 10.00 per acre
17. Recording Fees	Fees as set forth by applicable County Clerk and Recorder's Office
18. Residential Design Standards (RDS) Plan <i>Applicable to all proposed single-family detached and attached residential construction. At the city's discretion, consultant or in-house review shall be utilized subject to the following fee structure:</i>	<i>Note: These fees must be paid prior to the release of review comments and/or building permits.</i>
a. Consultant Review	Actual cost of consultant services plus 10% administrative fee
b. In-House Staff Review	24.00 per hour
19. RDS Processing Fee	50.00 per unit
	<i>Note: These fees will be assessed and paid with the building permit. Fee applies to single-family detached units only.</i>
20. Site Development Plan ^a	
a. Use-By-Right	600.00
b. Final Development Plan (FDP) <i>(Processed within a PUD zone district)</i>	600.00
c. South 4th Plan <i>(Processed within the S. 4th Avenue overlay zone district)</i>	600.00

21. Site Improvement Permit	Site Improvements Permits shall be charged permit fees, plan review fees, and use tax based on improvement project valuation, as referenced under <u>Section IV, Building Division, B. Miscellaneous Valuation</u> of the current adopted fee resolution.
22. Site-Specific Development Plan Vested Property Right ^a	500.00
23. Sludge Permit	1.00 per dry ton
24. Special District Service Plan a. New Plan; plus, i. Fee Escrow Deposit b. Amendment; plus, i. Fee Escrow Deposit <i>Ordinance 1852 (as same may be amended)</i>	5,000.00; plus, 20,000.00 2,500.00; plus, 10,000.00
25. Subdivision Plat ^a a. Amendment (aka Re-Plat) b. Preliminary Plat c. Final Plat	450.00 1,000.00 plus 15.00 per acre 1,000.00 plus 20.00 per acre
26. Temporary Use	50.00
27. Vacation (Public Right-Of-Way or Easement)	500.00
28. Zoning (aka Rezoning) <i>Notes:</i> <i>DT zoning only allowed in areas designated on the Comprehensive Plan as Town Center or Downtown District.</i> <i>No fee for Public Land (PL) or Open Space & Parks (O) zone districts.</i>	750.00
29. Request for Information <i>Includes but is not limited to: zoning verification, allowed uses and/or non-conforming uses, written interpretation of codes, verification of utility service, and general requested research.</i>	10.00 for the first hour, 25.00 per hour for every additional hour in the same request
30. Outdoor Vending License <i>(Use the Business License and Specialty License Addendum)</i>	50.00
31. Outdoor Vending for Private Property Permit <i>(Per Permit)</i>	50.00
a. Fees include one initial and two subsequent planning staff reviews of the application and supporting documentation (including Development Review Committee). Each	

additional review by staff (including the Development Review Committee) SHALL be assessed additional review fees equal to twenty-five percent (25%) of the original application fee.

b. e.g., Phase area master plans, traffic master plans, drainage master plans, sewer master plans, etc.

Note 1: Fees cover the cost of processing the land use application and local (i.e. Brighton) newspaper publications. If the applicant requests publication in a paper outside of Brighton, the publication fees shall be paid by the applicant separately.

Note 2: Any items that must be recorded at the County Clerk and Recorder's office are subject to recordation fees, which are not included in the application submittal fees.

Note 3: Any request for information may be required to be submitted in writing to the One-Stop Customer Service Center on a form provided by the same.

Note 4: For any fees that are tied to an acreage computation that results in a fraction, fractions of 0.5 or greater shall be rounded to the next highest whole number and fractions less than 0.5 shall be rounded to the next lowest whole number.

C. Plan Review- Land Use Applications and Civil Plan Review:

Plan Review	RATE
1. Engineering Plan Review <i>Applicable to all proposed construction that includes engineering. At the city's discretion, consultant or in-house review shall be utilized subject to the following fee structure:</i> a. Consultant Review b. Staff In-House Review	Note: These fees must be paid prior to release of review comments. a. Actual cost of consulting services plus 10% administrative fee b. 80.00 per hour of review
2. Land Use and Development Application Plan Review <i>Applicable to all proposed land use and development applications requiring consultant review for related drawings. At the city's discretion, consultant review shall be utilized subject to the following fee structure:</i> a. Consultant Review	Note: These fees must be paid prior to release of review comments. a. Actual cost of consulting services plus 10% administrative fee

D. Impact Fees – Miscellaneous:	
Impact Fees	RATE
1. Community Impact Fees	Construct park to City Standards, or pay a. 400/unit with land dedication or b. 720/unit without land dedication
2. Neighborhood Park Impact Fee	
a. Developments of 337 units or less	a. 1,380/unit with land dedication or 1,700/unit without land dedication
b. Developments of 338 units or more	b. Construct park to City Standards
3. Crossing Fee	\$ 700 per unit
4. Traffic Impact Fee	
a. Residential	a. 1,700 per dwelling unit
b. Commercial Office	b. 0.98 (cents) per square foot of gross building
c. Commercial Retail	c. 0.65 (cents) per square foot of gross building
d. Industrial	d. 0.41 (cents) per square foot of gross building

ATTACHMENT 4

BUILDING DIVISION

A. Building Valuation:

Building valuation shall be based on the August building valuation data for the preceding year, published by the International Code Council.

B. Miscellaneous Valuation:

All miscellaneous permits shall be processed based on valuation (estimated project materials and labor) per the following fee schedule for any above or below ground, public or private, new or repair/replace construction. An example of these types of permits includes, but shall not be limited to: air conditioning/evaporative cooler, fire sprinkler system, fencing, siding, furnace, gas log installation, spas/hot tubs, sheds, signs, site improvement, and right-of-way (ROW) permits.

C. Permit Fees

VALUATION	RATE
\$1 to \$500	23.50
\$501 to \$2,000	23.50 for the first \$500 plus 3.05 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$25,000	69.25 for the first \$2,000 plus 14.00 for each additional \$1,000 or fraction thereof, up to and including \$25,000
\$25,001 - \$50,000	391.25 for the first \$25,000 plus 10.10 for each additional \$1,000 or fraction thereof, up to and including \$50,000
\$50,001 to \$100,000	643.75 for the first \$50,000 plus 7.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	993.75 for the first \$100,000 plus 5.60 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	3,233.75 for the first \$500,000 plus 4.75 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 and higher	5,608.75 for the first \$1,000,000 plus 3.15 for each additional \$1,000 or fraction thereof

D. Erosion and Sediment Control Permit:	
EROSION AND SEDIMENT CONTROL PERMIT	RATE
Basic fee for all Erosion and Sediment Control Permits	
A. Less than one (1) acre of land disturbance	50.50
B. One (1) to five (5) acres of land disturbance	60.50
C. Five (5) to nine (9) acres of land disturbance	100.50
D. Ten (10) to nineteen (19) acres of land disturbance	150.50
E. Twenty (20) or more acres of land disturbance	250.50

E. Plan Review Fees:	
All permits shall be assessed a plan review fee equal to 65% of the permit fee. Exception: any new single-family detached residential site-specific build that has been previously mastered will pay a \$180 plan review fee at the time of permit issuance. A deposit on the plan review fee shall be paid at the time of application submittal under the following structure:	
PLAN REVIEW FEES DEPOSIT	RATE
New Custom Residential or Residential Master Plan Review*	200.00
New Commercial/Industrial/Multi-Family Residential Plan Review*	500.00
Consultant Review	Actual Cost of consultant services plus 10% administrative fee
*At the discretion of the Chief Building Official, plans may be reviewed by an outside consultant.	

F. Elevator Inspection Fees:
The annual cost for elevator inspections shall be charged as identified under the current approved contract by and between the elevator inspection service company and the city of Brighton, as same may be amended annually. The city of Brighton complies with Colorado Revised Statutes, Title 9, Article 5.5, Elevator and Escalator Certification Act.

G. Miscellaneous Inspections and Fees:	
OTHER INSPECTIONS AND FEES	RATE
Inspections outside of normal business hours (two-hour minimum)	100.00*
Re-inspection fees assessed under provisions of the International Building Code, Section 109.1.3	100.00
Inspection for which no fee is specifically indicated	100.00
Duplicate inspection card	10.00
Additional plan review required by changes, additions, or revisions to approved plans, and new code reviews of mastered plans	50.50 per hour
Manufactured housing installation program fee**	180.00
* Per hour rate or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved. ** Per Colorado Revised Statutes §24-32-3310	

H. Contractor License and Registration Fees:		
CLASSIFICATION	LICENSE FEE	REGISTRATION FEE
Class A – Unlimited General Contractor	150.00	15.00
Class B – Limited General Contractor	100.00	15.00
Class C – Residential General Contractor	75.00	15.00
Class D – Jobbing Contractor	50.00	15.00
Class P – Plumbing Contractor	75.00	15.00
Class M – Mechanical Contractor	75.00	15.00
Class MP – Mechanical/Plumbing Combination	100.00	15.00
Tree Care/Landscaping Contractor	25.00	15.00
*A Class D – Jobbing Contractor can operate as a Tree Care/Landscaping Contractor with appropriate certifications on file (as may be required by the city of Brighton Horticulturist.)		

I. Public Use Permit Fee:	
PUBLIC USE PERMIT	RATE
A. Public Use Permit Application Fee	200.00
B. Security Deposit (if applicable)	500.00
Ordinance #1908, as same may be amended.	

ATTACHMENT 5

POLICE DEPARTMENT

POLICE DEPARTMENT FEES		RATE
1. False Alarm Response Fee (in excess of 3 false alarms in any one-year period)"		75.00
2. Sexual Offender initial registration fee		75.00
3. Sexual Offender re-registration fee		25.00
4. Microfilm reports		*
5. Audio reproduction		10.00 per disc
Video reproduction		15.00 per disc
Digital Data (over to 4.5GB)		\$25.00 per flash drive
6. Local Criminal History Records Check/Immigration Letter		15.00
7. VIN Inspection		
Residents		No Charge
Non-Residents		15.00
8. Research/Retrieval/Redaction - per hour		30.00
		(Staff research and redaction time billed in half-hour increments at \$30.00 per hour)
POLICE DEPARTMENT-REPORT FEES		RATE
9. VRA Crime Reports		
1st Copy (Offense/Incident Report/Crash Report)		No Charge
Additional Reports- per page (Supplemental, Statements, etc.)		0.25
10. All Other Requestors and additional copy for VRA Crime victims		
First 5 pages		5.00
Each additional page		0.25
11. Report retrieval and copy expense for reports prior to above:		
First 5 pages		10.00
Each additional page		0.25
* See Attachment 11- Production or Copying of Public Records		

ATTACHMENT 6

LIQUOR LICENSE FEES

LIQUOR LICENSE APPLICATION FEES	RATE
1. New Application for Liquor License	1000.00
2. Transfer of Ownership	750.00
3. New Application with Concurrent Review	1,000.00
4. Change of Location	750.00
5. Special Event Permit	100.00 - Liquor 100.00 - 3.2%
6. Renewals	100.00
7. Late Renewal Application	500.00
8. Background Investigation - for corporations/limited liability changes in ownership structure	100.00/person
9. Alcoholic Beverage Tastings Application Fee	50.00
10. Alcoholic Beverage Tastings Renewal Fee	25.00
11. Temporary Permit Fee	100.00

LIQUOR LICENSE FEES	RATE
1. Arts	41.25
2. Club	41.25
3. Drugstore	22.50
4. Retail Liquor Store	22.50
5. Tavern	75.00
6. Hotel & Restaurant	75.00
7. New Manager Registration	75.00
8. Beer & Wine	48.75
9. Fermented Malt Beverage	3.75
10. Special Events, Liquor	100.00
11. Special Events, Beer	100.00
12. Brew Pub Liquor License Fee	75.00

ATTACHMENT 7

BUSINESS AND SALES TAX LICENSES

BUSINESS AND SALES TAX LICENSE FEES*	RATE
1. Business and Sales Tax License Fee The license is renewed at the beginning of each even-numbered year and expires at the end of each odd-numbered year	10.00
2. City-Sponsored Special Event Permit Application Fee	35.00
3. Amusement Device (per machine per year)	25.00
4. Auctioneer (per day) Brighton Business Outside Brighton	5.00 10.00
5. Bowling Alley (per year) Per Table per Year	150.00 25.00
6. Cabaret (per year)	75.00
7. Circus/Carnival Damage Deposit Certificate of Insurance	100.00 1st day, \$50 each additional day \$200.00 \$150,000 minimum (Workers' Comp.) \$100,000 minimum (Personal Injury) \$400,000 minimum (Accident)
8. Group Home/Foster Care (per home) Certificate of Insurance	200.00 \$150,000 minimum (Workers' Comp.) \$100,000 minimum (Personal Injury) \$400,000 minimum (Accident)
9. Massage Parlor Initial Application Renewal	350.00 150.00
10. Merchant/Security Guard •• Initial Application Renewal Surety Bond (or Proof of Company Insurance)	75.00 30.00 1,000.00
11. Temporary (less than 30 days) Merchant/Security Guard License Initial Application Surety Bond	75.00 1,000.00

BUSINESS AND SALES TAX LICENSE FEES*		RATE
12. Pawnbroker ••		
Initial Application		500.00
Renewal		250.00
13. Public Dance (per year)		35.00
14. Solicitor •• (for-profit, per person, per year)		50.00
Surety Bond		1,000.00
15. Temporary Sales Stand (per stand)		50.00
Sales Tax License Fee		7.50
16. Photocopies		
1 - 5 Pages		0.25
6 - 20 Pages		3.00
Over 20 Pages		5.00
Over 50 Pages		Additional 5.00 plus 0.25 per page over 50
17. Sexually-Oriented Businesses		
Initial Application (If the applicant has an existing liquor license, the fee will be \$200.00)		875.00
License Fee*		250.00 per year
Renewal		175.00 per year 75.00
Manager Registration (no charge if previously investigated)		75.00
18. Temporary Fireworks Stand (Non-Profit Only)		600.00 per year per stand 300.00 Performance Bond required
19. Ice Cream Vendors		100.00 per calendar year per vehicle
* Year is based from date of issue to December 31st		
** License requires the applicant to furnish a \$1,000 bond to the City of Brighton		
Note: Any license requiring review from the fire district is subject to separate review fees pursuant to the current adopted Greater Brighton Fire Protection District Fee Resolution.		

ATTACHMENT 8

MUNICIPAL COURT FEES

MUNICIPAL COURT FEES	RATE
1. The defendant pleads guilty or is found guilty at trial to the court, or enters a plea of <i>nolo contendere</i>, or enters a plea agreement.	30.00
2. Jury summoned and appears for trial and the defendant is found guilty, or enters a plea of guilty, <i>nolo contendere</i>, or a plea agreement.	45.00
3. Bonding Fee (<i>surrender to Police Dept. to post bond</i>)	20.00
4. Bonding Fee (<i>when arrested and transported</i>)	50.00
5. Failure to Appear or refusal to testify by the complaining witness other than a police officer or employee of the City at the time of trial, or the municipal judge determines that there was no reasonable ground for such complaint, or the complaint was maliciously or imprudently entered.	25.00 (minimum) 100.00 (maximum)
6. Drug Offense (<i>to be donated to D.A.R.E. Program</i>)	50.00
7. Victim Services Fee (<i>To be placed in Victim Advocate Program Account</i>) This fee is assessed on all misdemeanor and traffic convictions to assist the Victim Services Program in providing the necessary services to victims of crime crisis in the Brighton area.	5.00
8. Stay of Execution Fee (per stay)	15.00
9. Administrative Fee (No Proof of Insurance)	20.00
10. Witness fee (paid to witnesses) assessed against convicted defendant for all witnesses subpoenaed and appearing at trial.	5.00 Per Day Per Witness
11. Level I Probation Services - requires supervision for monitoring compliance with payment of fines and costs	15.00/month until paid in full
12. Level II Probation Services - requires a structure for completion of Court Orders in addition to payment of fines and costs	25.00/month until all requirements and Court Orders are satisfied

13. Level III Probation Services - requires formal supervision of multiple requirements and Court Orders	35.00/month until all requirements and Court Orders are satisfied
14. Administrative fee for Deferred Judgments	100.00
15. Accident Fee (imposed on each case in which a traffic accident occurred.	50.00
16. Sealing of Records Filing Fee	65.00
17. Court Technology Fee - assessed on all cases where a defendant appears for court to assist in the costs of technological services used by the court defendant appears for court. Fee assists with the costs of technological services used by the court	5.00

ATTACHMENT 9

BUILDING RENTAL SPACE

BUILDING RENTAL FEES	RATE
Per Square Foot	7.50
Any new leases will be negotiated at the current market rate. Any building rental space lease for more than one year shall include provisions for increases due to utility increases, etc.	

ATTACHMENT 10

MUNICIPAL CODE BOOKS

BRIGHTON MUNICIPAL CODE BOOKS		RATE
1. Municipal Code Book		100.00
2. Municipal Code Supplements	Actual costs incurred by City including postage + 15%	

ATTACHMENT 11

PRODUCTION OR COPYING OF PUBLIC RECORDS

Approved by Resolution No. 08-47; 5/06/2008.

State statutes and the ordinances, resolutions and regulations of the City require prepayment of fees and charges for the production or copying of certain public records and the need exists to protect and prevent the disclosure of such records without the proper fees and charges being assessed or collected.

(a) Copies shall be available upon the prepayment of the fees and charges set forth below.

(b) The Clerk may require and collect a 50% advance deposit of estimated research, retrieval and copy fees and charges for public records that will take significant staff time and resources to complete.

(c) COPYING CHARGES

(1) There is no charge to inspect public records on site.

(2) Copying charges will be as follows: (All charges in excess of the standard page rate of 0.25/page must be based on actual costs)

ITEM	2019 RATE
Color Map (81/2" x 11") or (81/2" x 14")	3.00 each
Color Map (11" x 17")	5.00 each
Color Map (18" x 24")	12.00 each
Color Map (24" x 36") or (24" x 30")	15.00 each
Color Map 136" x 45") or larger	20.00 each
Black & White Copies: 8 1/2" x 11" or 8 1/2" x 14" 11" x 17" 18" x 24" 24" x 36" or 24" x 30" 36" x 45"	0.25 per page 0.75 per page 2.00 per page 3.00 per page 5.00 per page
Color Copies: 8 1/2" x 11" or 8 1/2" x 14" 11" x 17"	1.00 per page 1.50 per page
Photographs:	3.00 per photograph
Microfilm Copies:	3.00 per page

(d) CERTIFICATION CHARGES:

One certification of a document:	2.00/document
Certification of each page of a document:	2.00/page

(e) Subsequent requests for the same or similar records shall be charged the same fees and charges as the original request.

(f) Copying charges for records retrieved from off-site storage will be the same as those for on-site records.

(g) ELECTRONIC COPIES

Information available in electronic formats, such as databases, may be copied pursuant to the following charges:

CD-ROM and Audio	10.00
Video	15.00

(h) RECORDS AT NO CHARGE

(1) Copies of individual items on the Council Agenda are provided at no charge if requested prior to the Council meeting. Normal charges apply for copies made after the Council Meeting.

(2) Copies of records relating to an upcoming municipal election will be provided at no charge. Copies of records relating to past elections will be charged at the normal rate.

(i) RESEARCH AND RETRIEVAL FEES

The fees for requests by citizens that require research and/or retrieval of data for information or public records will be assessed according to the following schedule:

When such requests require research and retrieval of data for a requester that take longer than one (1) hour the following fees shall be imposed:

(1) Research and retrieval of records by City's clerical or support staff: 20.00 per hour.

(2) Research and retrieval of records by the City's supervisory and management staff: 30.00 per hour.

(3) The actual cost of research and retrieval of records by all other persons or entities charged at no less than 20.00 per hour.