

CITY OF BRIGHTON, COLORADO

2015 ADOPTED FEE RESOLUTION

**RESOLUTION CHANGING AND RATIFYING CERTAIN FEES
AND CHARGES ASSESSED BY THE CITY OF BRIGHTON**

Resolution No: 2014-117

WHEREAS, authority is granted by the State of Colorado to the governing body of the City of Brighton, Colorado to assess fees and charges for services provided by the City; and

WHEREAS, the City Council has been advised by the City Manager that certain fees and charges should be increased to offset the City's increased costs of operations and inflation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO THAT THE FOLLOWING FEES ARE HEREBY RESTATED AND EFFECTIVE JANUARY 1, 2015 AS FOLLOWS:

SECTION I. CEMETERY

Definitions: For purpose of assessing cemetery fees and charges, a “**Resident**” shall refer to the deceased, and be defined as having resided in the corporate limits of the city of Brighton as a primary place of residence; or, having resided within the corporate limits prior to being relocated outside the corporate limits necessitated by health or personal care requirements. When purchasing of a grave at resident rate the interment will be at the resident rate.

“**Full size burial plots**” can have one upright monument and one flat marker. There can be four cremations and one full burial in a plot; or, eight cremations. At least two full working days notice must be given to the Cemetery Manager for the intention to bury remains of any person or pet in the Brighton cemeteries; more time may be needed if the ground is frozen.

Payment Plan (Pre-Need): Installment payments can be made ONLY on the grave site or columbarium niche and perpetual care, NOT opening/closing. A \$100.00 down payment per grave/niche is required; this is in addition to the purchase price of the grave/niche, perpetual care, and opening/closing. To be used, a grave site/niche has to be paid in full, including the opening/closing fee. A headstone or plaque WILL NOT be set on any grave/niche that has not been paid in full. If a family buys four graves/niches and uses one, a headstone/plaque cannot cover the unpaid grave/niche spaces, only the one that is paid in full. Monthly payments start one month from the contract date, AFTER receiving the full down payment. The customer will be given two years from the contract date to make payment in full for the graves/niches being purchased. A default on two monthly payments will void the payment plan and the grave site/niche will revert back to the City of Brighton inventory to be sold. No refunds or future credits will be issued on contract purchases that default.

The following fees shall be charged for the Elmwood and Fairview cemeteries:

CEMETERY FEE SCHEDULE	2015 RATE RESIDENT	2015 RATE NON- RESIDENT
1. Purchase of Adult Grave Site	\$820.00	\$1,035.00
2. Perpetual Care of Adult Grave Site	395.00	460.00
3. Opening and Closing of Adult Grave Site	1,300.00	1,665.00
4. Purchase of Infant Grave Site	200.00	375.00
5. Perpetual Care of Infant Grave Site	110.00	130.00
6. Opening and Closing of Infant Grave Site	315.00	355.00
7. Saturday Opening and Closing of Grave Site – Additional Saturday Fee: Before 11 a.m. Additional Saturday Fee After 11 a.m.	\$400.00 N/A	\$500.00 N/A
8. Additional Cremains on an Existing Grave - Open and Close	500.00	700.00
9. Disinterments: Negotiated with Minimum	2,000.00	2,000.00
10. Current and Pre-Need Cremation Site	410.00	515.00
a. Perpetual Care	205.00	250.00
b. Open/Close	500.00	700.00
11. Current and Pre-Need Cremation Rock Burial – Purchase of Site with:		
a. Man-Made Stone	555.00	655.00
i. Single	810.00	950.00
ii. Double		
b. Nature Stone	690.00	790.00
i. Single	945.00	1,085.00
ii. Double		
c. Perpetual Care	160.00	190.00
i. Single	230.00	275.00
ii. Double	200.00	225.00
d. Open/Close		
12. A. Bronze Plaque for Columbarium	300.00	300.00
b. Cremation Stone	243.00	243.00

CEMETERY FEE SCHEDULE	2015 RATE RESIDENT	2015 RATE NON- RESIDENT
1) Columbarium Niche-		
a) Single Niche		
(1) Level One	700.00	800.00
(2) Level Two	800.00	900.00
(3) Level Three	900.00	1000.00
(4) Level Four	900.00	1000.00
(5) Level Five	800.00	900.00
(6) Level Six	700.00	800.00
b) Perpetual Care- Single	200.00	230.00
c) Open/Close Single	310.00	410.00
2) Columbarium Niche-		
a) Double Niche		
(1) Level One	1190.00	1290.00
(2) Level Two	1290.00	1390.00
(3) Level Three	1390.00	1490.00
(4) Level Four	1390.00	1490.00
(5) Level Five	1290.00	1390.00
(6) Level Six	1190.00	1290.00
b) Perpetual Care – Double	300.00	350.00
c) Open/Close Double	410.00	410.00
14. Foundation Fees		
a. Minimum Charge (Length)		
b. 3-Foot	90.00	110.00
c. 4-Foot	133.00	170.00
d. No 3 rd party foundations and no pot holes will be allowed.	174.00	220.00
15. Burial Vault Storage Fee – Mortuary		
(Storage Fee is per vault)	100.00	100.00
Vault Inspection Fee	134.00	160.00
Sale of Vaults	950.00	950.00
16. Temporary Grave Marker Provided by City for one year from burial date.	No charge	No Charge
17. Deed Transfer Fee	60.00	120.00
18. Deed Re-Issuance	60.00	120.00
19. Pet Cemetery – 4’ X 2’ space; Flat marker only; Brighton Police and Adams County Sheriff canines no charge for burial site		

CEMETERY FEE SCHEDULE		2015 RATE RESIDENT	2015 RATE NON- RESIDENT
	Burial Site	100.00	150.00
	Perpetual Care	50.00	50.00
	Open/Close	25.00	50.00
20.	Memorial Bench/Stone Placement Fee – if grave site not purchased	250.00	300.00
21.	Value Priced Plots - Section 27, Blocks 305-313 and 360-383		
	Burial Site	500.00	700.00
	Perpetual Care	395.00	395.00
	Open/Close	1,300.00	1300.00

SECTION II. PUBLIC WORKS

A. ROW (Right of Way) Construction Permit Fees

- 1) Any /all permits issued for a scope of work that shall be completed within the public ROW (Right of Way) shall be processed based on the estimated project valuation per the permit fees schedule below. Work performed under a ROW permit can include, but shall not be limited to, new or repair construction for public streets, curb, gutter, sidewalk, water, sewer, and storm drainage.

TOTAL MISCELLANEOUS VALUATION	2015 RATE
\$1 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof

- 2) All ROW Construction Permits shall be bonded at 115% of the estimated valuation of the scope of work covered under the permit, in a format approved by the city.

B. Sidewalk/Street Closures Only

PUBLIC STREET/SIDEWALK CLOSURE	2015 RATE
1. Sidewalk/Street	\$23.50
2. Site Inspection (if applicable)	\$25.00

C. Moving Permits

Any building, house, or structure that is transported over, upon, along, or across any public street in the City shall be assessed permit fees under the following structure:

MOVING PERMITS	2015 RATE
Application Fee	\$25.00
Inspection Fee	\$0.15 per mile*
Permit Fee	1. Structures other than commercial/residential a. =<12' wide, 24' long, 12' high - \$25.00 b. >12' wide, 24' long, 12' high - \$50.00 2. Residential or commercial structures - \$150.00
Bonding or Security Deposit	A \$2,000 cash deposit or surety performance bond shall be submitted for each moving permit issued.

*as measured from the city limits to the building site location, including miles back to the city limits (round trip mileage)

D. Public Works Streets Department/Utility Department Publications

PUBLIC WORKS PUBLICATIONS	2015 RATE
1. Book of Standards	\$35.00 each
2. Transportation Master Plan	\$35.00 each

SECTION III. COMMUNITY DEVELOPMENT

A. Prices for Maps, Books, and Miscellaneous Publications

For costs associated with copies and maps, please see Section VI. Miscellaneous Fees and Charges K. Production or Copying of Public Records.

ITEM	2015 RATE
Zoning Code	\$30.00 each
Comprehensive Plan	\$30.00 each
South Sub-Area Plan	\$35.00 each

B. Processing Fees:

DEVELOPMENT APPLICATION	2015 RATE
1. Administrative Relief (See §17-8-160 of Municipal Code)	\$50
2. Affidavit of Correction	\$100
3. Annexation ^a	\$1000 plus \$5 per acre for the first 100 acres (Fee not applicable if City initiates annexation)
4. Annexation Agreement Amendment ^a	\$250 to amend one section \$50 each additional section
5. Board of Adjustment (Special Use or Variance)	\$300
6. Certificate of Legal Non-Conforming Status	\$50
7. Comprehensive Plan Amendment ^a	\$500 Major \$250 Minor
8. Comprehensive Sign Plan (or Amendment thereto)	\$250
9. Conditional Use ^a	\$500 Full DRC Review if use requires new construction of any type \$250 Administrative Review if use doesn't require new construction or is an amendment to an approved Conditional Use application.
10. Development Agreement Amendment ^a	\$250 to amend one section \$50 each additional section
11. Development Plan	
a. Preliminary	a. \$500
b. Final	b. \$500

c. Amendment	c. \$250
12. Downtown Plan ^a	\$500
a. Amendment ^a	a. \$100
13. Plan Reviews	
a. Engineering Plan Reviews All proposed construction requiring engineering review, at the City of Brighton’s discretion, (including but not limited to, construction drawings, drainage reports, utility reports, traffic impact analysis, etc.) shall be subject to the following fee structure: <ul style="list-style-type: none"> i. Staff In-House Review ii. Consultant Review 	Note: These fees must be paid prior to release of review comments. <ul style="list-style-type: none"> i. \$80.00/hour of review ii. Actual cost of consulting services plus 10% administrative fee
b. Land Use and Development Application Plan Review All proposed land use and development applications requiring consultant review for related drawings, at the City of Brighton’s discretion, shall be subject to the following fee structure: <ul style="list-style-type: none"> i. Consultant Review 	Note: These fees must be paid prior to release of review comments. <ul style="list-style-type: none"> i. Actual cost of consulting services plus 10% administrative fee
14. Landscape Plan ^a	\$150 when submitted separately
15. Lighting Plan ^a	\$150 when submitted separately
16. Master Plan ^{ab}	\$700
a. Amendment ^a	a. \$250
17. ODP – Overall Development Plan ^a	\$700 plus \$10 per acre
a. Amendment	a. \$350
18. Oil and Gas Facility	
a. Preliminary Site Application	a. \$See Pre-Application—Major
b. Oil and Gas Application Review	b. \$2,500
c. Conditional Use or Memorandum of Understanding (MOU)	c. \$500
d. Amendment to a Conditional Use or Memorandum of Understanding (MOU)	d. \$250

19. Pacing	\$75 application processing fee plus \$50 per unit (per-unit fee payable upon award of allocations)
20. Parking Plan ^a and/or Parking Study ^a	\$150 when submitted separately
21. Plat Affidavit or Correction	\$100
22. Pre-Annexation Agreement	\$500
23. Pre-Application Conference - Minor (when required or requested)	\$100 (Due at time of Pre-Application; however, amount is credited towards future development application submittal fee) Minor pre-application applies to Special Use or Variance, Plat Affidavit or Correction, Plat Amendment, Temporary Use, Use-By-Right, Vacation of ROW or Easement, PUD Amendment, Conditional Use, Downtown Plan, Comprehensive Sign Plan, Preliminary or Final Development Plan
24. Pre-Application Conference - Major (when required or requested)	\$500 (Due at time of Pre-Application; however, amount is credited towards future development application submittal fee) Major pre-application applies to Annexation, Zone Change, PUD, ODP, Subdivision Plat, Master Plans
25. PUD – Planned Unit Development ^a	
a. Residential	a. \$900 plus \$10 per acre
b. Commercial or Industrial	b. \$900 plus \$15 per acre
c. Mixed Use	c. \$900 plus \$20 per acre
d. Amendment	d. \$700
e. Administrative Amendment	e. \$300
26. Recording Fees	Fees as set forth by applicable County Clerk and Recorder's Office.
27. RDS Plan Review Fee*	

<p>Applicable to all proposed residential construction, at the City of Brighton’s discretion, the use of a consultant or In-House staff person shall be determined and is subject to the following fee structure:</p> <ul style="list-style-type: none"> a. Consultant Review b. Staff In-House Review 	<p>Note: These fees must be paid prior to release of review comments and/or building permits</p> <ul style="list-style-type: none"> a. Actual cost of consulting services plus 10% administrative fee b. 24/hour
<p>28. RDS Processing Fee (per unit)*</p> <p>*Fee applies to single-family detached units only. <i>Note: The fees shall be assessed and paid with the building permit.</i></p>	<p>\$50</p>
<p>29. Site Improvement Permit</p>	<p>Site Improvement Permits shall be charged permit fees based on improvement valuation, as referenced under Section IV, Building Division, Subsection B. Miscellaneous Valuation of the current adopted fee resolution.</p>
<p>30. Site Specific Development Plan Vested Property Right</p> <p><i>*No fee if submitted simultaneously with final plat, PUD or final approval step.</i></p>	<p>\$300*</p>
<p>31. Sludge Permit</p>	<p>\$1.00 per dry ton</p>
<p>32. Special District Service Plan</p> <ul style="list-style-type: none"> a. New Plan: plus, <ul style="list-style-type: none"> i. Fee Escrow Deposit* b. Amendment; plus, <ul style="list-style-type: none"> i. Fee Escrow Deposit* 	<p><i>As adopted by Ordinance No. 1852</i></p> <ul style="list-style-type: none"> a. \$5,000; plus, <ul style="list-style-type: none"> i. \$20,000 b. \$2,500; plus, <ul style="list-style-type: none"> i. \$10,000
<p>33. Subdivision Plat^a</p> <ul style="list-style-type: none"> a. Amendment (aka Re-plat) b. Preliminary Plat <ul style="list-style-type: none"> i. Residential ii. Commercial/Industrial 	<ul style="list-style-type: none"> a. \$300 b. <ul style="list-style-type: none"> i. \$1,000, plus \$10 per lot ii. \$1,000, plus \$15 per acre

iii. Mixed Use c. Final Plat	iii. \$1,000, plus \$20 per acre c. \$900
34. Temporary Use	\$50
35. Use – By – Right	\$500
36. Vacation of Public Right-of-Way or Easement	\$250 for one easement or ROW vacation request; \$50 for each additional vacation or easement request, in same request
37. Zoning ^a a. Residential b. Commercial/Industrial c. Mixed Use d. Downtown* e. All others	a. \$700, plus \$10 per acre b. \$700, plus \$15 per acre c. \$700, plus \$20 per acre d. \$500 e. \$700
*DT zoning only allowed in areas designated on the Comprehensive Plan as Town Center or Downtown District. <i>Note: No fee for PL (Public Land) or O (Open Space and Parks) zone districts.</i>	
38. Request for Information Includes but not limited to: zoning verification, allowed uses and/or non-conforming uses, written interpretation of codes, verification of utility service, and general requested research.	\$10 for first hour, \$25/hour for every additional hour

^a Fees include one initial and two subsequent planning staff reviews of the application and supporting documentation (including Development Review Committee). Each additional review by staff (including Development Review Committee) SHALL be assessed additional review fees equal to twenty-five percent (25%) of the original application fee.

^b e.g., Phase area master plans, traffic master plans, drainage master plans, sewer master plans, etc.

Note 1: Fees cover the cost of processing the land use application and local (i.e. Brighton) newspaper publications. If the applicant requests publication in a paper outside of Brighton, the publication fees shall be paid by the applicant separately.

Note 2: Any items that must be recorded at the County Clerk and Recorder's office are subject to recordation fees, which are not included in the application submittal fees.

Note 3: Any request for information may be required to be submitted in writing to the One-Stop Customer Service Center on a form provided by same.

Note 4: For any fees that are tied to an acreage computation that result in a fraction, fractions of 0.5 or greater shall be rounded to the next highest whole number and fractions less than 0.5 shall be rounded to the next lowest whole number.

C. Impact Fees - Miscellaneous

IMPACT FEES	2015 RATE
<p>1. Community Park Impact Fee a. All residential developments</p> <p>2. Neighborhood Park Impact Fee a. Developments of 337 units or less b. Developments of 338 or more</p>	<p>a. Construct park to City Standards, or pay b. (1) \$400/unit with land dedication or, (2) \$720/unit without land dedication</p> <p>a. (1) \$1,380/unit with land dedication or, (2) \$1,700/unit w/o land dedication b. Construct park to City standards</p>
<p>3. Crossing Fee</p>	<p>\$700 per unit</p>
<p>4. Traffic Impact Fee a. Residential b. Commercial Office c. Commercial Retail d. Industrial</p>	<p>a. \$1,700 per dwelling unit b. 98¢ per square foot of gross building c. 65¢ per square foot of gross building d. 41¢ per square foot of gross building</p>

SECTION IV. BUILDING DIVISION

A. Building Valuation Data

If applicant's stated valuation is larger than that estimated using this table, the larger amount will be used to calculate the permit fee.

Square Foot Construction Costs ^{a, b, c, d}

Group (2012 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	226.76	219.31	213.96	205.01	192.75	187.20	198.12	176.19	169.52
A-1 Assembly, theaters, without stage	207.79	200.35	194.99	186.04	173.88	168.33	179.15	157.32	150.65
A-2 Assembly, nightclubs	176.13	171.14	166.41	159.90	150.48	146.32	154.26	136.32	131.68
A-2 Assembly, restaurants, bars, banquet halls	175.13	170.14	164.41	158.90	148.48	145.32	153.26	134.32	130.68
A-3 Assembly, churches	209.84	202.40	197.04	188.09	176.18	170.63	181.20	159.62	152.95
A-3 Assembly, general, community halls, libraries, museums	175.12	167.68	161.32	153.37	140.31	135.76	146.48	123.75	118.08
A-4 Assembly, arenas	206.79	199.35	192.99	185.04	171.88	167.33	178.15	155.32	149.65
B Business	181.09	174.44	168.64	160.29	146.09	140.60	153.96	128.21	122.54
E Educational	193.98	187.30	181.81	173.58	161.65	153.10	167.59	141.27	136.67
F-1 Factory and industrial, moderate hazard	107.90	102.96	96.85	93.24	83.53	79.76	89.27	68.81	64.80
F-2 Factory and industrial, low hazard	106.90	101.96	96.85	92.24	83.53	78.76	88.27	68.81	63.80
H-1 High Hazard, explosives	101.01	96.07	90.96	86.35	77.83	73.07	82.38	63.11	N.P.
H234 High Hazard	101.01	96.07	90.96	86.35	77.83	73.07	82.38	63.11	58.10
H-5 HPM	181.09	174.44	168.64	160.29	146.09	140.60	153.96	128.21	122.54
I-1 Institutional, supervised environment	179.48	173.17	168.13	160.99	147.72	143.83	160.67	132.55	127.94
I-2 Institutional, hospitals	305.47	298.82	293.02	284.67	269.47	N.P.	278.34	251.59	N.P.
I-2 Institutional, nursing homes	211.47	204.82	199.02	190.67	177.47	N.P.	184.34	159.59	N.P.
I-3 Institutional, restrained	206.32	199.67	193.87	185.52	172.82	166.33	179.19	154.94	147.27
I-4 Institutional, day care facilities	179.48	173.17	168.13	160.99	147.72	143.83	160.67	132.55	127.94
M Mercantile	131.29	126.30	120.57	115.06	105.29	102.13	109.42	91.13	87.49
R-1 Residential, hotels	180.89	174.58	169.54	162.40	149.39	145.50	162.08	134.22	129.61
R-2 Residential, multiple family	151.70	145.39	140.35	133.21	120.92	117.03	132.89	105.75	101.14
R-3 Residential, one- and two-family	143.18	139.24	135.76	132.27	127.10	123.91	129.53	118.85	111.36
R-4 Residential, care/assisted living facilities	179.48	173.17	168.13	160.99	147.72	143.83	160.67	132.55	127.94
S-1 Storage, moderate hazard	100.01	95.07	88.96	85.35	75.83	72.07	81.38	61.11	57.10
S-2 Storage, low hazard	99.01	94.07	88.96	84.35	75.83	71.07	80.38	61.11	56.10
U Utility, miscellaneous	76.35	71.93	67.45	64.00	57.56	53.75	61.01	45.05	42.90

- a. Private Garages use Utility, miscellaneous
- b. Unfinished basements (all use group) = \$15.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = not permitted

B. Miscellaneous Valuation:

All miscellaneous permits shall be processed based on valuation per the following fee schedule for Building, Electrical, Plumbing, and/or Mechanical permits, and any combination thereof. Miscellaneous permits shall include but are not limited to: Air conditioning/evaporative cooler, fire sprinkler system, fencing, siding, furnace, gas log installation, spas/hot tubs, sheds, and mobile home set-up.

C. Building, Electrical, Plumbing, Mechanical and Fire Protection Permit Fees:

TOTAL MISCELLANEOUS VALUATION	2015 RATE
\$1 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof

E. Erosion and Sediment Control Permit:

EROSION AND SEDIMENT CONTROL PERMIT	2015 RATE
Basic fee for all Erosion and Sediment Control Permits	
Less than One Acre of land disturbance	\$50.50
One – Four Acres of land disturbance	60.50
Five – Nine Acres of land disturbance	100.50
Ten – Nineteen Acres of land disturbance	150.50
Twenty or more Acres of land disturbance	250.50

F. Plan Review Fees:

All permits shall be assessed a plan review fee equal to 65% of the permit fee.

A deposit on the plan review fee shall be paid at the time of application submittal under the following structure:

PLAN REVIEW FEES	2015 RATE
New Custom Residential or Residential Master Plan Review	\$200.00
New Commercial/Industrial/MF Residential Review	\$500.00

G. Elevator Inspection Fees:

The annual cost for elevator inspections shall be charged as identified under the current approved contract by and between the elevator inspection Service Company and the City of Brighton, as same may be amended annually. The City of Brighton complies with the Elevator and Escalator Certification Act, Title 9, Article 5.5, of the Colorado Revised Statutes.

H. Other Inspections and Fees:

OTHER INSPECTIONS AND FEES	2015 RATE
1. Inspection outside of normal business hours (two hour minimum)	\$50.50 *
2. Re-inspection fees assessed under provisions of the International Building Code, Section 109.1.3	\$100.00
3. Inspection for which no fee is specifically indicated	\$50.50 *
4. Duplicate inspection card	\$10.00
5. Additional plan review required by changes, additions or revisions to approved plans and new code reviews of mastered plans	\$50.50 *
6. Manufactured Housing Installation Program Fee**	\$100.00

* Per hour rate or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

** Per Colorado Revised Statutes 24-32-3101

I. Contractor License and Registration:

CONTRACTOR CLASS	2015 LICENSE	2015 REGISTRATION
Class A – Unlimited General Contractor	\$150.00	\$15.00
Class B - Limited General Contractor	100.00	15.00
Class C - Residential General Contractor	75.00	15.00
Class D - Jobbing Contractor	50.00	15.00
Class P – Plumbing Contractor	75.00	15.00
Class M - Mechanical Contractor	75.00	15.00
Class MP – Mechanical/Plumbing Combination	100.00	15.00
Tree Care/Landscaping Contractor*	25.00	15.00
Electrical Contractor Registration	n/c	n/c

*A Class D – Jobbing Contractor can operate as a Tree Care/Landscaping Contractor with appropriate certifications on file (as may be required by the City of Brighton Horticulturist.)

J. Public Use Permit Fees:

PUBLIC USE PERMIT FEES	2015 RATE
Public Use Permit Application Fee	\$200
Security Deposit (if applicable)	\$500
<i>Public use permit fees associated with Ordinance #1908, as may be amended from time to time</i>	

SECTION V. RECREATION CENTER, OASIS FAMILY AQUATIC PARK, AND EAGLE VIEW ADULT CENTER FEES

A. RECREATION CENTER

Public recreation services shall be available to all citizens of the City of Brighton. Since demands for recreation services and facilities may exceed public funding resources, fees may be established to provide a variety of programs and facilities.

CLASSIFICATION OF FEES: Recreation service fees are classified into three categories:

1. Basic

Basic recreation services are offered free of charge. Recreation program facilities are provided to maximize resources and impact the greatest number of users. These include open special events, festivals, and general use of park facilities. Public funds from the general tax base will be committed to fulfill the recreation needs for community accepted activities.

2. Enhanced

Enhanced recreation services provide a direct benefit to the user. The recipient shall pay a fee based on cost recovery. Special recreation programs shall recover different percentages of the cost. In general, youth programs shall recover 50% of direct costs and adult programs shall recover 100% of direct costs. The youth reduced rate program for the Brighton recreation center and the Brighton Oasis family aquatic park is for youth 18 years and under of a family qualifying for the reduced rate program. At the recreation center, youth receive free admission and a 50% discount for eligible recreation programs. At the Brighton Oasis Family Aquatic Park, youth receive a 50% discount on admissions. Adults qualifying for the reduced rate program are eligible to purchase any of the adult membership types offered at the Brighton recreation center at a 50% discount. Adults will pay full price for entry into the Brighton Oasis Family Aquatic Park. The membership types shall include daily drop-in, 10 or 15 visit pass, quarterly and annual passes. Recovery rates shall be based on the cost of the service, ability of the user to pay, market demand and community need. A reservation or admissions fee may also be charged for administrative control purposes. The Parks and Recreation Department will at the discretion of the Director, or their designee, periodically offer promotional fees on membership passes for marketing purposes.

3. Private/Public Enterprise Services

Private/public enterprise services are programs and services where the user receives the total direct benefit and shall pay 100% of the total cost to provide the service. This will include both youth and adult programs. The fee structure shall be competitive with other agencies and businesses.

THE RECREATION CENTER HOURS ARE AS FOLLOWS:

MONDAY – THURSDAY 5:30 A.M. – 9:00 P.M.
FRIDAY 5:30 A.M. – 6:30 P.M.
SATURDAY 7:00 A.M. – 6:00 P.M.
SUNDAY 10:00 A.M. – 5:00 P.M.

GENERAL FEE GUIDELINES:

Direct costs are those expenses which are incurred in conducting programs or operating facilities. Direct cost recovery pricing strategies are established to recoup expenses such as salaries, supplies, and utilities. Direct benefit fees attempt to recover a percentage of the direct costs associated with the program or facility subject to community need, market demand, and cost of the program.

Indirect costs are those administrative expenses that are incurred by the department to provide programs to operate facilities. Administrative and clerical support and ongoing maintenance are examples of indirect costs. Indirect and direct expenses should be recouped through the recovery cost fee when the activity is an enterprise or enhanced program.

REFUND POLICY FOR THE CITY OF BRIGHTON RECREATION CENTER PROGRAMS:

- A. Refunds will be made according to the following guidelines: no cash refunds
- B. If class is cancelled by recreation center: 100% refund
- C. Refunds of \$25.00 or less will be issued a household credit only.
- D. if participant cancels: refund will be assessed a \$5.00 service fee.
- E. Refund requests must be received five (5) business days prior to start of the program.
- F. Refund requests after the program has started: no refunds, except due to illness.
- G. Credit may be given if the participant is unable to participate due to illness. A Physician's statement must be presented in order to receive credit due to illness.

FEE CATEGORIES:

1. Admissions

Resident Card

1. Resident ID Cards are required to qualify for resident admission status for entrance into the Brighton Recreation Center and the Brighton Oasis.
2. Proof of residency is required
3. Cards are valid for two years.
4. Card Fee: \$5.00
5. A minor (17 and younger) must be accompanied by a parent or guardian when purchasing a Resident ID Card. The adult must meet the residency requirements of the minor.

Proof of Residency

- A. Your current valid Colorado Driver's license with a current address; or
- B. A valid Colorado identification card with a current address; or
- C. A real estate tax notice, current utility bill, or a lease or rental receipt

Admission fees are charges to enter a specific recreation facility or park. The

areas are usually well-defined. The entrance is usually the first contact, but there may be additional facilities or activities. Below are the entrance fees for the City of Brighton.

2015 RECREATION CENTER ADMISSION FEES	2015 RESIDENT	2015 NON-RESIDENT
A. ID Card	\$5.00	\$5.00
B. Daily Admission		
Children 4 and Under	Free with Paid	Free with Paid
Youth 5-17	Adult	Adult
Adult 18-59	\$2.75	\$3.50
Seniors 60+	4.25	5.25
	2.50	3.25
C. Punch Passes (15 Visits)		
Youth 5-17	24.00	35.00
Adult 18-59	50.00	62.00
Seniors 60+	26.00	37.00
D. Quarterly Passes		
Student 6-22	52.00	70.00
Adult 23-59	82.00	98.00
Senior 60+	62.00	78.00
Couple	130.00	165.00
Family	160.00	200.00
E. Annual Passes		
Youth 5-17	150.00	180.00
Adult 18-59	225.00	290.00
Couple	370.00	450.00
Family	470.00	595.00
Seniors 60+	130.00	165.00

2. Corporate Recreation Programs

Individual punch, quarterly and annual passes are available to corporations participating in the program. Resident and non-resident rates apply to the location of the company. A minimum of five (5) employees must participate in the program. Discount rates apply as follows:

5 to 30 Employees	5%
31 to 60 Employees	10%
61 plus Employees	15%

3. Youth Groups

Pending the price approval by the facility manager, youth organizations may have regular use of the facility during non-peak hours. Adult supervision of one adult per **fifteen (15)** students shall be required. The fee will be **\$2.00 per student**.

4. City Employee Discounts

For participants in the City's wellness program, the value of one adult resident annual pass will be available for all regular full-time and part-time employees. All volunteer members of city boards and commissions and City Council will also be

eligible for an employee wellness pass. This amount can be applied toward the purchase of an annual family pass. Any regular (benefited) staff may purchase a 15-punch pass for a spouse and their dependent children (up to age 21) all-residing at the same address at a 50% discount.

5. Brighton Family Aquatic Park

2015 BRIGHTON FAMILY AQUATIC PARK ADMISSION FEES	2015 RESIDENT	2015 NON- RESIDENT
1. Daily Admissions		
Children under 2	Free	Free
Children 2 - 5	\$2.50	\$3.50
Youth 6 - 17	4.00	5.50
Adult 18 – 59	4.50	6.75
Seniors 60 +	4.00	5.50
2. Punch Passes (10 Visits)		
Children 2-5	\$17.50	\$24.50
Youth 6-17	28.00	38.50
Adult 18-59	31.50	47.25
Seniors 60+	28.00	38.50
3. Season Passes		
Children 2 - 5	\$45.00	\$62.00
Youth 6 - 17	70.00	95.00
Adult 18 – 59	85.00	120.00
Seniors 60 +	70.00	95.00
Family - Family Season Pass good up to four members residing in same household. Each additional person \$50.00 resident and \$75.00 non-resident. Resident and non-resident patrons with an annual Family pass to the Recreation Center will receive a \$50.00 discount on a Family pass to the Aquatic Park.	290.00	360.00

6. RENTALS:

Rental fee payments are made for the exclusive use of tangible property such as equipment, rooms, shelters, ball fields and facilities. Individual and group rentals are classified into the following categories:

Non-Profit Groups

(Service club socials, church functions, neighborhood groups, etc.)

Private Groups or Individuals

(Birthday parties, family reunions, etc.)

A. Rental Fee Policy

Damage Deposit

2015 DAMAGE DEPOSIT SCHEDULE		
NUMBER OF ATTENDEES	ALCOHOL NOT PERMITTED	ALCOHOL PERMITTED
1-60	\$150.00	\$250.00
61-120	250.00	350.00
121-250	350.00	450.00

The Damage Deposit is due at time of reservation.
Entire fee is due thirty (30) days prior to the rental.

Events with Alcohol - All rentals permitting alcohol use are required to provide two (2) City of Brighton police officers during the entire rental. The Brighton Recreation Center staff shall schedule the Brighton police officers. Four (4) hours maximum time limit for serving alcohol.

SECURITY: All events requesting alcohol are required to be monitored by one (1) off-duty Brighton police officer for parties of 60 persons or less, and two (2) off-duty Brighton police officers for parties over 60 persons. The officer(s) must be present one-half hour prior to alcohol being served, and throughout the remainder of the event. The Brighton recreation center will make arrangements for all security. Alcohol may be served for a maximum of four hours and must be discontinued by 11:00 p.m.

COST FOR SECURITY: \$40.00 per hour per officer

Cancellation Fee - There will be a \$30 cancellation fee for all rentals. If the rental is canceled less than thirty days before the scheduled dates, the entire damage deposit will be retained by the City. The rental fee will be returned two weeks after the cancellation.

Staff Fee - There will be an additional cost of **\$10.00** per hour per staff member needed for rentals that occur during non-operating hours of each facility.

Set Up Fee – There will be a \$25 set up fee for all rentals, including donated community rooms. The Intergovernmental Agreement (IGA) is excluded.

B. Facility Rental

1. Gymnasium

(Only the east side of the gym may be rented when the facility is open to the general public.)

GYMNASIUM RENTAL FEES	2015 RESIDENT PER HOUR RATE	2015 NON-RESIDENT PER HOUR RATE
Non-Profit Groups	\$40.00	\$50.00
Private Groups/Individuals	60.00	75.00

2. Community Rooms

a. One-Room Rental

COMMUNITY ROOM RENTAL FEES	2015 RESIDENT PER HOUR RATE	2015 NON-RESIDENT PER HOUR RATE
Non-Profit Groups	\$15.00	\$25.00
Private Groups/Individuals	30.00	50.00

b. Two Room Rental

COMMUNITY ROOM RENTAL FEES	2015 RESIDENT PER HOUR RATE	2015 NON-RESIDENT PER HOUR RATE
Non-Profit Groups	\$30.00	\$50.00
Private Groups/Individuals	60.00	100.00

c. Three Room Rental

COMMUNITY ROOM RENTAL FEES	2015 RESIDENT PER HOUR RATE	2015 NON-RESIDENT PER HOUR RATE
Non-Profit Groups	\$45.00	\$75.00
Private Groups/Individuals	90.00	150.00

3. CLASSROOMS:

a. CLASSROOMS A AND B

CLASSROOM A AND B RENTAL FEES	2015 RESIDENT PER HOUR RATE	2015 NON-RESIDENT PER HOUR RATE
GROUPS/INDIVIDUALS	\$15.00	\$30.00

DAMAGE DEPOSIT (REQUIRED): \$75.00

ALCOHOL IS NOT PERMITTED IN THE CLASSROOMS.

4. Recreation Center Pool Rental

- During normal operating hours, only the south half of the lap pool is available for private rental. The leisure pool will not be available for rental except after normal operating hours. The fee schedule will be based on the number of participants and the number of hours desired.

After normal facility hours, the entire pool area is available for rent. The fee schedule will be based on the number of participants and the number of hours.

Renters will also be assessed the cost of lifeguards at the rate of \$8.00 per hour. Lifeguard staff will be one guard per twenty participants.

2015 RECREATION CENTER POOL RENTAL FEES	REGULAR HOURS PER HOUR RATE	AFTER HOURS PER HOUR RATE
Non-Profit Groups 1 to 50 participants 51 plus participants	\$20.00 N/A	\$60.00 75.00
Private Groups/Individuals 1 to 50 participants 51 plus participants	30.00 N/A	70.00 \$85.00

5. Aerobics/Dance Room

The aerobics/dance room is available both during and after normal operating hours, subject to availability. Maximum room occupancy is forty persons.

2015 AEROBICS/DANCE ROOM RENTAL FEES	REGULAR HOURS PER HOUR RATE	AFTER HOURS PER HOUR RATE
Non-Profit Groups	\$15.00	\$30.00
Private Groups/Individuals	30.00	45.00

6. Racquetball Courts

Both courts will be rented as a unit. Courts will only be available during non-operating hours.

2015 RACQUETBALL COURTS RENTAL FEES	NON-OPERATING HOURS PER HOUR RATE
Non-Profit Groups	\$25.00
Private Groups/Individuals	35.00

7. Brighton Family Aquatic Park

Hours of Operation:

Daily except Wednesdays 11:00 a.m. – 6:00 p.m.
Wednesdays 11:00 a.m. – 7:30 p.m.

FAMILY AQUATIC PARK RENTAL	2015 FEES
0 to 100 Guests	\$400.00
\$3.00 Each Additional Guest over 100	Maximum 500 Guests

AQUATIC PARK PAVILION RENTAL	2015 FEES PER HOUR RATE
Shelter	\$45.00

8. Outdoor Facilities

Designated picnic shelters and community garden spaces are available for rent throughout the year.

2015 PICNIC SHELTER RENTAL FEES	RESIDENT	NON-RESIDENT
Shelters	\$50.00	\$60.00

2015 COMMUNITY GARDEN RENTAL FEES	RESIDENT	NON-RESIDENT
Community Garden	\$20.00	\$30.00

2015 BENEDICT SPRAY PARK SHELTER RENTAL FEES	RESIDENT	NON-RESIDENT
Shelters	\$70.00	\$90.00

9. Equipment

The department will make equipment available on a request basis. Some equipment will be limited to specific areas only.

2015 EQUIPMENT RENTAL FEES	DEPOSIT	PER DAY RENTAL FEE
Canopies - 20 x 20	\$25.00	\$40.00
Canopies - 15 x 15	25.00	20.00

Recreation Center Community Room Equipment Rental

(All equipment must remain at the Recreation Center)

Kitchen - **\$30.00** per rental

TV or VCR - **\$10.00**

Screen - **\$10.00**

Sound System/Microphone - **\$10.00**

Easels - No Charge

Coffee Pots - \$4.00 per pot

10. 1886 Church Rental

The 1886 Church will be available for rent throughout the year for weddings and other groups up to 60. The rental fee is for a 12-hour period.

1886 CHURCH RENTAL	2015 RATE
1. Resident	\$50.00
2. Non-Resident	70.00

* 24 hour cancellation notice is required for refund.

USER FEES:

User Fees are charges for the use of the facility or participation in an activity or trip. The users enjoy the privilege of use. The purpose of User Fees is:

1. To assess a portion of the cost of the activity to users, including non-residents;
2. To support the operational cost of a service where tax appropriations support the basic service; and
3. To recover the department's cost of providing facilities and programs when funds are not available.

All fees will be determined by identifying the direct and indirect cost of each program. Fees will be determined by the total direct and indirect costs divided by the minimum number of participants. Cost recovery percentages will vary according to criteria established by the City in this policy.

PROGRAM USER FEES	2015 RATE
1. Lil' Kickers Soccer	\$35.00
2. Youth Soccer	40.00
3. Youth Flag Football	45.00
4. Youth Girls Softball	45.00
5. T-Ball	35.00
6. Youth Track	40.00
7. Youth Tennis Lessons	45.00
8. CARA Tennis	65.00
9. Adult Spring Softball	325.00
10. Adult Summer Softball	450.00
11. Adult Fall Softball	325.00
12. Adult Volleyball	175.00
13. Youth Basketball	45.00
14. Men's Basketball	350.00
15. Youth Roller Hockey	45.00
16. Youth Group Swim Lessons – 8 Lessons	25.00
4 Lessons	12.50
17. Private Swim Lessons	18.00
18. Semi-Private Swim Lessons	12.00
19. CARA Swim Team (Fall-Spring)	43.00/ 24 Lessons

20. CARA Swim Team (Summer)	58.00/ 36 Lessons
21. Funshine Summer Camp (8 weeks) – Regular Hrs.	545.00
Extended Hrs	840.00
22. Drop-In Babysitting	1.50/ Hour
23. Birthday Party Packages – Solid Party	80.00
Theme Party	95.00
24. Personal Training	38.00

B. EAGLE VIEW ADULT CENTER

MISSION OF THE EAGLE VIEW ADULT CENTER

The Eagle View Adult Center is dedicated to the overall social, wellness, educational and outreach needs of seniors and active adults.

FACILITY FEE/ REVENUE POLICY

Program revenue associated with the Eagle View Adult Center shall be deposited into the account opened by the Senior Advisory Board.

1. Fees for classes, trips, special events are collected through the Senior Advisory Board. Expenses are paid by the Board. Programs may be subsidized by other programs throughout the month.
 - a. Trips: The direct costs of trips are to be recovered.
 - b. Special Events: The direct costs of special events are to be recovered.
 - c. Classes: The direct costs of classes are to be recovered.
2. Fees collected by the Visiting Nurse Association (VNA) for health clinic services are paid directly to VNA. VNA operates a wellness clinic 3-4 times per month. Fees are paid to the VNA volunteer/staff and are deposited with VNA.
3. Fees collected by the Volunteers of America (VOA) Dining Center are paid directly to VOA. VOA provides a noon meal four days a week. Contributions are collected by the dining center manager and are deposited with VOA.
4. Fees collected by the Eagle View Adult Center for rentals and equipment pertaining to rentals will be deposited to the City of Brighton.

EAGLE VIEW ADULT CENTER FACILITY USE POLICY

The Eagle View Adult Center is owned by the City of Brighton. City of Brighton sponsored programs and activities have priority use of the Eagle View Adult Center. Therefore consecutive nightly, weekly or monthly usage will not be available for non-City programs.

HOURS OF OPERATION

Eagle View will be open Monday – Friday from 8 am – 4 pm. Occasional special events may be scheduled by staff after hours and weekends.

PRIORITY OF USE

First Priority: Programs and activities initiated, sponsored or co-sponsored by the Eagle View Adult Center.

Second Priority: Programs and activities initiated, sponsored or co-sponsored by the City of Brighton.

Third Priority: Community and other non-for-profit groups.

Fourth Priority: Commercial for-profit groups or individuals.

All priorities are based on a first-come, first serve basis.

Rentals will be for adult functions only.

FACILITY RESERVATION INFORMATION

Community Room Reservations

Eagle View has three community rooms available for reservation. Each room may be used separately or as one large room. Depending on the room (all three are different sizes) the maximum seating for varies from room to room but the average is 48 banquet style and 80 theater style. The maximum number for all three rooms is 160 banquet style and 220 theater style. All rentals must end by 10:30 pm with clean-up completed by 11:30 pm.

Rooms	Resident/ Non Resident	For-Profit	Non- Profit**	Damage Deposit No Alcohol/With Alcohol
1 Room	Resident	\$30.00/hr	\$15.00/hr	\$150/\$250
	Non-Resident	\$50.00/hr	\$25.00/hr	\$150/\$250
2 Rooms	Resident	\$60.00/hr	\$30.00/hr	\$250/\$350
	Non-Resident	\$100.00/hr	\$50.00/hr	\$250/\$350
3 Rooms	Resident	\$90.00/hr	\$45.00/hr	\$350/\$450
	Non-Resident	\$150.00/hr	\$75.00/hr	\$350/\$450

** Non-profit groups and organizations must provide state of Colorado tax exempt ID number and information to receive the non-profit rate.

Classroom Reservations

Eagle View has three small classrooms available for reservation.

Rooms	Resident/ Non Resident	2015 Fees
1 Room	Resident	\$15.00/hr
	Non-Resident	\$30.00/hr
2 Rooms	Resident	\$30.00/hr
	Non-Resident	\$60.00/hr

3 Rooms	Resident	\$45.00/hr
	Non-Resident	\$75.00/hr

Additional Fees

All rentals occurring after regular business hours will incur an additional \$75 fee. Kitchen is a flat fee of \$50.

Stage fee \$10-\$25, depending on the set-up.

All rentals that receive a “waiver of fee / donated room” will be subject to a minimum \$25 set-up fee.

Security

All events requesting alcohol are required to be monitored by (1) off duty Brighton Police Officer for parties of 60 persons and under and (2) off duty Brighton Police Officers for parties over 60 persons. The officer(s) must be present one-half hour before alcohol is to be served and must be present through the remainder of the event. The Eagle View staff will make arrangements for all security. Alcohol may be served for a maximum of four hours and must be discontinued by 10:00 pm. Alcohol is limited to beer & wine only, with no glass containers. The fee for security is \$40/hr/officer.

AUDIO VISUAL AND OTHER EQUIPMENT AVAILABLE FOR RENTAL	2015 FEES
TV or VCR	\$10.00
Projector	10.00
Screen	10.00
Sound System/Microphone	10.00
Flip Chart Stand / Dry Erase Markers	10.00
Coffee Pots (coffee/cream/sugar/cups/napkins)	6.00 per pot (6-8 servings)
Punch bowl w/ladle	5.00
Large Coffee Pot (renter provides coffee/cream/sugar/cups/napkins)	5.00
Assisted Listening Devices available upon request	0.00

All equipment must remain at the Adult Center.

SPORTS COMPLEX

1. Ball Fields: (two-hour minimum)

2015 USER'S FEES	RESIDENT RATE	NON-RESIDENT RATE
Unlighted	\$20.00 per hour	\$40.00 per hour
Lighted	35.00 per hour	55.00 per hour
Lining and Dragging	25.00 per application	25.00 per application
Lining Only	15.00 per application	15.00 per application
Base Rental	10.00 per day	10.00 per day
Tournament Fees	25.00 per hour	40.00 per hour
Damage Deposit	200.00	200.00

2. Other Playing Fields: (two-hour minimum)

2015 USER'S FEES	RESIDENT RATE	NON-RESIDENT RATE
Other fields	\$10.00 per hour	\$20.00 per hour

SECTION VI. MISCELLANEOUS FEES AND CHARGES

A. Animal or Fowl Impound Fees

ANIMAL OR FOWL IMPOUND FEES	2015 RATE
Impound Charge (Pursuant to the provisions of Title Six of the Brighton Municipal Code)	\$35.00
Additional fee for previously impounded animal	10.00
Per day charge for feeding and maintenance of each such animal or fowl	10.00
Adoption Fee	
a. If animal is spayed or neutered	40.00
b. If animal not spayed or neutered - \$40 refunded upon proof of spay/neuter	90.00
c. Fee includes Microchip	
Adoption Fee Senior (age 55)	
a. If animal is spayed or neutered	10.00
b. If animal not spayed or neutered - \$40 refunded upon proof of spay/neuter	60.00
c. Fee includes Microchip	
Microchip Fee (Mandatory microchip on impounded animals; microchip registration included)	20.00
Euthanasia Fee (euthanasia without disposal)	50.00
Disposal Fee	20.00
Animal Relinquish Fee – Dogs	70.00
Animal Relinquish Fee – Cats	40.00
Animal Relinquish Fee Seniors (age 55)	35.00

B. Police Department Fees

POLICE DEPARTMENT FEES	2015 RATE
1. False Alarm Response Fee (in excess of 3 false alarms in any one-year period)	\$75.00
2. Immigration Clearance Letters, Fingerprinting and Record Checks (for residents within the corporate limits of Brighton)	22.50
Letter Only This fee excludes liquor licensing.	17.50
3. Fingerprinting Services (For any type of license or permit, to exclude only liquor and security guards.)	10.00
Note: Neither the people who are a party to a report nor the media shall be charged for the first copy of a record.	
4. Sexual Offender initial registration fee	75.00
5. Sexual Offender re-registration fee	25.00
6. Report retrieval and copy expense for reports filed	

POLICE DEPARTMENT FEES	2015 RATE
within the last 24 months: <ul style="list-style-type: none"> • 1-5 pages • 6-14 pages • 15-33 pages • 34-47 pages • Over 47 pages 	\$5.00 8.00 18.00 20.00 \$0.25 per additional page
7. Report retrieval and copy expense for reports prior to the past 24 months (does not include microfilm copies – see 9.): <ul style="list-style-type: none"> • 1-5 pages • 6-14 pages • 15-33 pages • 34-47 pages Over 47 pages	\$5.00 8.00 18.00 23.00
8. Letters which require typing by Records personnel (e.g., Clearance of Immigration letters). Letters will be available 24 hours from time of request. <ul style="list-style-type: none"> • Letter only • Letter with fingerprints 	\$17.50 22.50
9. Microfilm reports	\$3.00 per page
10. Photographs – 3" X 5" only	\$3.00 each
11. Audio reproduction	\$15.00
Video reproduction	15.00
12. Fingerprinting	\$10.00

C. Liquor License Application Fees

LIQUOR LICENSE APPLICATION FEES	2015 RATE
1. New Application for Liquor License	\$1,000.00
2. Transfer of Ownership or Change of Location	750.00
3. New Application with Concurrent Review	1,000.00
4. Change of Location	750.00
5. Special Event Permit	100.00 – Liquor 100.00 – 3.2%
6. Renewals	100.00
7. Late Renewal Application	500.00

8. Background Investigation - for corporations/limited liability changes in ownership structure	100.00/person
9. Alcoholic Beverage Tastings Application Fee	50.00
10. Alcoholic Beverage Tastings Renewal Fee	25.00

D. Liquor License Fees

LIQUOR LICENSE FEES	2015 RATE
1. Arts	\$41.25
2. Club	41.25
3. Drugstore	22.50
4. Retail Liquor Store	22.50
5. Tavern	75.00
6. Hotel & Restaurant	75.00
7. New Manager Registration	75.00
8. Beer & Wine	48.75
9. 3.2% Beer (On, Off, On & Off)	3.75
10. Special Events, Liquor	100.00
11. Special Events, Beer	100.00
12. Brew Pub Liquor License Fee	75.00

E. Business and Sales Tax Licenses

BUSINESS AND SALES TAX LICENSE FEES*	2015 RATE
1. New Business or Sales Tax License Application Fee	\$25.00
2. Business and Sales Tax License Fee (for a 2-year period). The license is renewed at the beginning of each even-numbered year and expires at the end of each odd-numbered year. It is prorated in increments of six months if purchased after June 30 of any even-numbered year.	15.00
3. City-Sponsored Special Event Permit Application Fee	35.00
4. Amusement Device (per machine per year)	25.00

BUSINESS AND SALES TAX LICENSE FEES*		2015 RATE
5.	Auctioneer (per day) <ul style="list-style-type: none"> Brighton Business Outside Brighton 	5.00 10.00
6.	Bowling Alley (per year) Per Table per Year	150.00 25.00
7.	Cabaret (per year)	75.00
8.	Circus/Carnival <ul style="list-style-type: none"> Damage Deposit Certificate of Insurance 	\$100 1 st day, \$50 each additional day \$200.00 \$150,000 minimum (Workers' Comp.) \$100,000 minimum (Personal Injury) \$400,000 minimum (Accident)
9.	Group Home/Foster Care (per home) Certificate of Insurance	\$200.00 \$150,000 minimum (Workers' Comp.) \$100,000 minimum (Personal Injury) \$400,000 minimum (Accident)
10.	Massage Parlor <ul style="list-style-type: none"> Initial Application Renewal 	\$350.00 150.00
11.	Merchant/Security Guard ** <ul style="list-style-type: none"> Initial Application Renewal Surety Bond (or Proof of Company Insurance) 	\$75.00 30.00 1,000.00
12.	Temporary (less than 30 days) Merchant/Security Guard license <ul style="list-style-type: none"> Initial Application Surety Bond 	\$75.00 1,000.00
13.	Pawnbroker ** <ul style="list-style-type: none"> Initial Application Renewal 	\$500.00 250.00
14.	Public Dance (per year)	\$35.00
15.	Solicitor ** (for profit, per person, per year) Surety Bond	\$50.00 1,000.00
16.	Temporary Sales Stand (per stand) Sales Tax License Fee	\$50.00 7.50
17.	Miscellaneous Fees <ul style="list-style-type: none"> Photocopies 1 - 5 Pages 6 - 20 Pages 	\$0.25 3.00 5.00

BUSINESS AND SALES TAX LICENSE FEES*	2015 RATE
<ul style="list-style-type: none"> • Over 20 Pages • Over 50 Pages 	Additional \$5.00 plus 25¢ per page over 50
18. Sexually-Oriented Businesses <ul style="list-style-type: none"> • Initial Application (If applicant has an existing liquor license, the fee will be (\$200.00)) • License Fee* • Renewal • Manager Registration (no charge if previously investigated) 	\$875.00 250.00 per year 175.00 per year 75.00
19. Temporary Fireworks Stand (Non-Profit Only)	\$600 per year per stand \$300 Performance Bond required
20. Ice Cream Vendors	\$100 per calendar year per vehicle

* Year is based from date of issue to December 31st

** License requires applicant to furnish a \$1,000 bond to the City of Brighton

Note: Any license requiring review from the fire district is subject to separate review fees pursuant to the current adopted Greater Brighton Fire Protection District Fee Resolution.

F. Municipal Court Fees

MUNICIPAL COURT FEES	2015 RATE
1. Defendant pleads guilty or is found guilty at trial to the court, or enters a plea of <i>nolo contendere</i> , or enters a plea agreement.	\$20.00
2. Jury summoned and appears for trial and defendant is found guilty, or enters a plea of guilty, <i>nolo contendere</i> , or a plea agreement.	45.00
3. Bonding Fee (surrender to Police Dept. to post bond)	20.00
4. Bonding Fee (<i>when arrested and transported</i>)	50.00
5. Failure to Appear or refusal to testify by the complaining witness other than a police officer or employee of the City at the time of trial, or the municipal judge determines that there was no reasonable ground for such complaint, or the complaint was maliciously or imprudently entered.	25.00 (minimum) 100.00 (maximum)
6. Drug Offense (<i>to be donated to D.A.R.E. Program</i>)	50.00
7. Victim Services Fee (<i>To be placed in Victim Advocate Program Account</i>) This fee is assessed on all misdemeanor and	5.00

MUNICIPAL COURT FEES		2015 RATE
	traffic convictions to assist the Victim Services Program in providing the necessary services to victims of crime and crisis in the Brighton area	
8.	Stay of Execution Fee (per stay)	15.00
9.	Administrative Fee (No Proof of Insurance)	20.00
10.	Witness fee (paid to witnesses) assessed against convicted defendant for all witnesses subpoenaed and appearing at trial	5.00 Per Day Per Witness
11.	Level I Probation Services – requires supervision for monitoring compliance with payment of fines and costs	\$15.00/month until paid in full
12.	Level II Probation Services – requires a structure for completion of Court Orders in addition to payment of fines and costs	25.00/month until all requirements and Court Orders are satisfied
13.	Level III Probation Services – requires formal supervision of multiple requirements and Court Orders	\$35.00/month until all requirements and Court Orders are satisfied
14.	Administrative fee for Deferred Judgments	\$100.00

G. Additional Municipal Court Costs

The Municipal Judge is authorized to assess costs in addition to any fine imposed against any defendant who enters a plea of guilty or a plea of *Nolo Contendere* to a violation, or is found guilty of a violation of this Code or of any ordinance of the City as specified above.

The Municipal Judge is authorized to assess the cost of required drug or alcohol testing against any defendant placed on Level II or Level III probation. The actual cost thereof may be ordered to be paid to the test provider directly or to the Municipal Court.

H. Return Check Charges

Any return check will have a **\$30.00** fee assessed by the City to help defray collection costs.

I. Building Rental Space

BUILDING RENTAL SPACE	2015 RATE
Per Square Foot	\$7.50

Any new leases will be negotiated at current market rate. Any building rental space lease for more than one year shall include provisions for increases due to utility increases, etc.

J. Municipal Code Books

BRIGHTON MUNICIPAL CODE BOOKS	2015 RATE
1. Municipal Code Book	\$100.00
2. Municipal Code Supplements	Actual costs incurred by City including postage + 15%

Approved by Resolution No. 08-47; 5/06/2008.

K. Production or Copying of Public Records

State statutes and the ordinances, resolutions and regulations of the City require prepayment of fees and charges for the production or copying of certain public records and the need exists to protect and prevent the disclosure of such records without the proper fees and charges being assessed or collected.

(a) Copies shall be available upon the prepayment of the fees and charges set forth below.

(b) The Clerk may require and collect a 50% advance deposit of estimated research, retrieval and copy fees and charges for public records that will take significant staff time and resources to complete.

(c) COPYING CHARGES

- (1) There is no charge to inspect public records on site.
- (2) Copying charges will be as follows: (All charges in excess of the standard page rate of \$.25/page must be based on actual costs)

ITEM	2015 RATE
Color Map (8½" x 11") or (8½" x 14")	\$3.00 each
Color Map (11" x 17")	5.00 each
Color Map (18" x 24")	12.00 each
Color Map (24" x 36") or (24" x 30")	15.00 each
Color Map (36" x 45") or larger	20.00 each
Black & White Copies:	
8½" x 11" or 8½" x 14"	\$0.25 per page
11" x 17"	0.75 per page
18" x 24"	2.00 per page
24" x 36" or 24" x 30"	3.00 per page
36" x 45"	5.00 per page
Color Copies:	
8½" x 11" or 8½" x 14"	\$1.00 per page
11" x 17"	1.50 per page
Photographs:	\$3.00 per photograph
Microfilm Copies:	\$3.00 per page

(e) **CERTIFICATION CHARGES:**

One certification of a document:	\$2.00/document
Certification of each page of a document:	\$2.00/page

(f) Subsequent requests for the same or similar records shall be charged the same fees and charges as the original request.

(g) Copying charges for records retrieved from off-site storage will be the same as those for on-site records.

(h) **ELECTRONIC COPIES**

Information available in electronic format, such as databases, may be copied pursuant to the following charges.

CD-Rom and Audio	\$10.00
Video	\$15.00

(i) **RECORDS AT NO CHARGE**

(1) Copies of individual items on the Council Agenda are provided at no charge if requested prior to the Council meeting. Normal charges apply for copies made after the Council Meeting.

(2) Copies of records relating to an upcoming municipal election will be provided at no charge. Copies of records relating to past elections will be charged at the normal rate.

(j) **RESEARCH AND RETRIEVAL FEES**

The fees for requests by citizens that require research and/or retrieval of data for information or public records will be assessed according to the following schedule:

When such requests require research and retrieval of data for a requester that take longer than one (1) hour the following fees shall be imposed:

(a) Research and retrieval of records by City's clerical or support staff: \$20.00 per hour.

(b) Research and retrieval of records by the City's supervisory and management staff: \$30.00 per hour.

(c) The actual cost of research and retrieval of records by all other persons or entities charged at no less than \$20.00 per hour.

THIS RESOLUTION adopted this 16th day of December, 2014.

CITY OF BRIGHTON, COLORADO

Richard N. McLean, Mayor

Attest:

Natalie Hoel, City Clerk

Approved as to form:

Margaret R. Brubaker, City Attorney