



To: Chontel Trujillo, Assistant City Manager, Curtis Bauers, Utility Director, Scott Olsen, Storm Water Inspector

From: Pam Roeding, Procurement and Contracts Manager

Cc: Jean Starr, Interim Finance Director

Date: April 20, 2017

Subject: Memorandum – Project #17005 Veterans’ Park Water Quality and Trail Enhancement Design- Build Project

A Mandatory Pre-Proposal Conference was held with twelve (12) attendees.

Four (4) formal proposals were received on March 15, 2017 at 10:00 AM.

Overall the Project Team was pleased with the responses. While all presentations were impressive, due to the fundamental issues of the available budget sources within which this procurement effort is maintained- two firms earning the most points in response to the criteria of the RFP were interviewed. This assembly was to explore the possibility of a revised (reduced) proposal. Neither Aslan Construction Inc. nor Concrete Express, Inc. were able to provide the flexibility required. The Project Team has decided it is in the best interest of the City to award the project as a whole to Northern Colorado Constructors/AGPROfessionals. The Procurement and Contracts Manager was present for all interviews.

**STAFF RECOMMENDATION**

The Finance Department, in working with the Utilites Department and completing the review and evaluation on this portion of the proposal the recommendation is to award to the firm having the requisite expertise and experience to perform the required services of Northern Colorado Constructors/AGPROfessionals in the amount not to exceed Two Hundred Eighty Nine Thousand Six Hundred Ninety Two Dollars (\$289,692.00) for Veterans’ Park Water Quality and Trail Enhancement Design- Build Project.

Northern Colorado Constructors/AGPROfessionals is in good standing with the State of Colorado.