

CITY ATTORNEY'S OFFICE

 Brighton


City Attorney's First Annual Update

CITY COUNCIL MEETING July 19, 2022

City Staff Representatives: Alicia R. Calderón, City Attorney

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City Attorney

Charter Section 8.1

- Shall serve as the chief legal advisor of the City
- Shall advise the Council and other City Officials in matters related to their official powers and duties
- Shall supervise City Attorney's Office employees
- May recommend special counsel

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Purpose:

- Provide aggregate data and reports on work completed by the City Attorney's Office to show the types of data now being tracked
- Share with City Council and the Public some of what the City Attorney's Office does
- Explain some of the changes being made, like tracking data, since becoming City Attorney
- Provide privileged information about litigation in executive session

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Changes and Challenges

- Departure and Hiring of new Assistant City Attorney
- Departure and Hiring of new Legal Assistant
- Adopting Monday.com as a tracking method for projects
- Organizing legal files
- Review and shredding of over 26 boxes of legal files from Margaret
- Supporting the prosecutor and having the Legal Assistant provide administrative support (motions, discovery, trial preparation)

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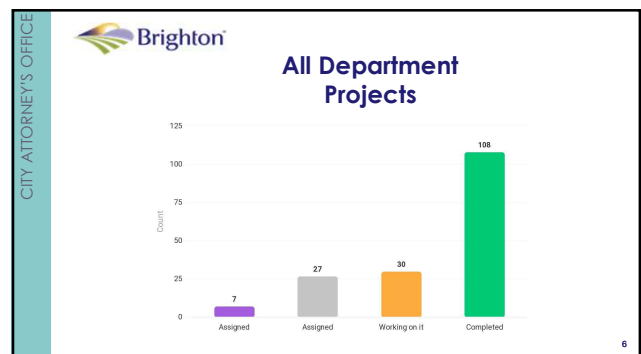
Monday.com

CAO Llama Farm

10740 Completed Projects



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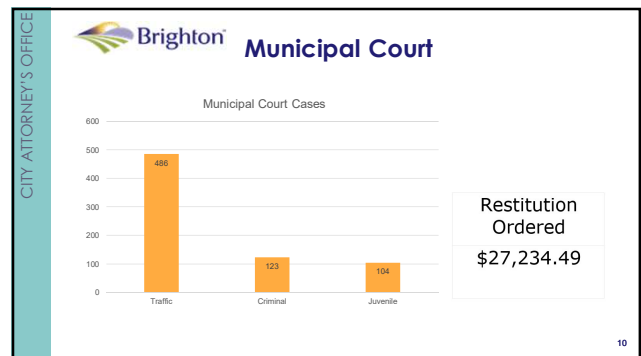
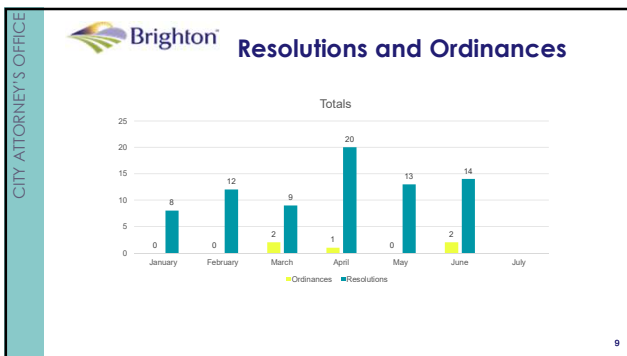
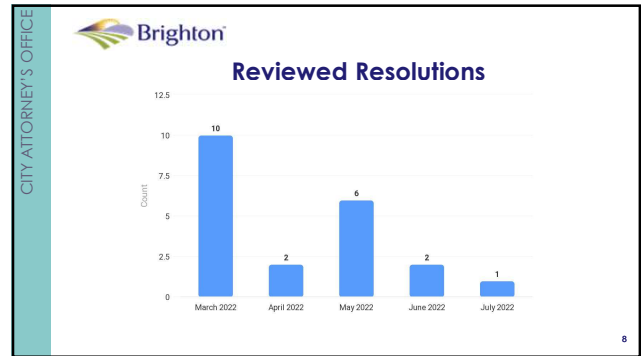
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Contracts & Agreements

- Assisted Procurement with execution of at least 185 contracts
- Currently collaborating on the execution of at least 56 contracts and/or agreements that are expected to execute by year end 2022.

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Request to go into Executive Session

- To review litigation report
- To provide direction on negotiations related to pending litigation
- To receive performance evaluation feedback

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