

Evaluation Matrix - RFP # 17M-005
DESIGN SERVICES
"As Needed" HVAC Services Including Repair, Installation and Maintenance

Qualification Criteria Factor Narrative Responses	POINTS AVAILABLE	US Engineering	Hensel Phelps	Building Technology Systems
A. Responsiveness to the needs of the City, both in the time to complete the project and in the scope of services offered.	10	8	8	10
B. Responsibility of the proposing firm and its experience in dealing with municipal governments in projects of similar size, scope and nature.	10	8	8	10
C. The degree to which the proposal meets or exceeds the terms of the Request for Proposal.	10	10	10	10
D. Results of reference checks and past performance for other clients.	10	10	10	10
E. The proposing firm's fee (not-to-exceed cost) structure based on the Services to be provided.	10	6	8	10
		42	44	50
COST - SEE UNIT PRICE COMPARISON				

Evaluators

Karla Armstrong
Patrick Rome

Reviewer

Pam Roeding
Kim Bernatow

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PROCUREMENT AND CONTRACTS MANAGER**