

JUSTIFICATION FOR SOLE SOURCE OR SINGLE SOURCE ACQUISITION

Description of product and its function or service requested: Musco Lamp Replacement and Control Link Installation Project

Estimated amount of this purchase: \$ 61,930.00

Has the purchase or service already been made? NO XXX YES _____

Please provide the following information in order to document the sole/single source request.

1. *Explain why the product/service requested is the only product/service that can satisfy your requirements and explain why alternatives are unacceptable. Be specific with regard to unique specifications, unique features, characteristics, requirements, capabilities and compatibility. Describe what steps have been undertaken to make this determination.*

This is a request for the following items provided by Musco Lighting, Inc.: The relamping (of light bulbs) and installation of a satellite control link for the field lights for the 4-fields at the Brighton Sports Complex. A 10-year parts / 10-year labor warranty on all equipment will come with this project. See attached work proposal. Musco has completed installations of Control Link and replaced lamps at other fields within Brighton.

Since 1998, the City of Brighton has been installing and using Musco Lighting products (light poles, light bulbs, ballasts, etc.) for the all of the City lighted sports fields. Since 2005, the City of Brighton has been using the Musco satellite control link to turn-on, run, and turn-off the lights at the Youth Sports Complex, Ron Cox Field, and the Brian Aragon Skate Park. (The School District 27J also uses the Control Link at Duke White Field.) The use of the Control Link has saved lighting costs and has helped the City to "be a good neighbor" by having lights off at a specific time of night instead of being left on all night. The Musco lighting system is already in place in the City. Residents surrounding the lighted fields have complimented the City on the "very little" light spillage, and players have complimented the City on the playability of the fields that have been lighted by Musco. Musco responds quickly to all of the City's lighting needs since 1998. (Note: Players are concerned about playability and safety with 1/3 of the lamps burned out at the Brighton Sports Complex.)

Use of alternative lighting systems would mean replacing the light poles, fixtures, bulbs, ballasts, etc. and typically those items have cost more from other sources. (Based on calculations when the lighting systems were installed.) Additionally, the City can use the same satellite that we are presently using for the lights at the Youth Sports Complex, Brian Aragon Skate Park, and the Ron Cox Field.

2. *Explain why this service provider, supplier, or manufacturer is the only practicably available source from which to obtain this product or service and describe the efforts that were made to verify and confirm whether, or not, this is so. (Obtain and include a letter from the manufacturer confirming, claims made by distributors of exclusive distributorships for the product or service, if, that is cited as a reason for this Sole Source.)*

Refer to above information and attached project work proposal.

3. *Provide a description of the market survey conducted and the results, or a statement of the reasons a market survey was not conducted.*

All City of Brighton lighted sports fields are on the Musco Lighting system with the Control Link, except the 4 fields at the Brighton Sports Complex. Musco Lighting lamps were installed 19-years ago at the Sports Complex during construction of the site. The satellite control link will use the same satellite as the other Brighton field lighting when the 4 Brighton Sports Complex fields are added. No market survey was conducted, but the City of Brighton Procurement Department did review the bid proposal and checked with the National Joint Powers Alliance (NJPA) for costs related to the lamp installation and the Control Link system installation. Procurement found that the prices quoted were equal to or less than that of the NJPA.

4. *Will this purchase obligate the City to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will the City need more "like" items in the future to match this one?)*

Yes, the obligation to the Musco Lighting system at all of the lighted sports fields has previously occurred. Additionally, Brighton has already (past 12 years) been using the satellite control link for the Youth Sports Complex and the Brian Aragon Skate Park to turn-on, run, and turn-off the lights. Plus, Brighton for the past 2 years has been using Control Link on the Ron Cox Field. The addition of the 4 fields at the Brighton Sports Complex to that system makes sense and the City would be using the same satellite system.

5. Explain why the price for this product or service is considered to be fair and reasonable.

The City lighting systems for all sports fields are from Musco Lighting. The Department had the Procurement Department review the bid proposal and checked with the National Joint Powers Alliance (NJPA) for costs related to the lamp installation and the Control Link system installation. Procurement found that the prices quoted were equal to or less than that of the NJPA. Also, the Musco Lighting lamps have lasted longer than what was expected (10-years) at the Brighton Sports Complex.

6. Describe the negotiation efforts, if any that have been made with the supplier to obtain the best possible price.

The Parks and Recreation Department has been negotiating with Musco Lighting since mid-January 2017. Musco has flown out their "light expert", to the site to review the feasibility of installing the Control Link system and to see how many lamps need to be replaced, in January prior to the submittal of their proposal to the City. Musco is the lighting system that is at all of the City's baseball/softball fields, the skate park, and the tennis courts within Brighton.

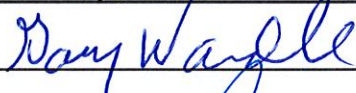
7. Explain in consequence(s) to the City or Public, including a dollar amount estimate of the financial impact, if this Sole Source is not approved.


Additional costs for repairs and the replacement of aging lamps will be incurred. It is assumed that Musco Lighting will increase their proposal if another year passes, just like the past two years. The fields, where the relamping will occur, have dark locations during night games (according to a light meter and sight) that create safety and playability issues for players trying to catch/field a baseball/softball. Any person at the Brighton Sports Complex has control of the lights, since the controls are located within each scorekeeper's block building, and sometimes lights are left on until late night/early morning – the addition of the Control Link will allow for the lights to be controlled by satellite (just like the Youth Sports Complex fields and Ron Cox Field) and this will save lighting costs.

I certify that the data supporting the recommended use of other than full and open competition is accurate and complete to the best of my knowledge and belief. I also certify that the anticipated price is fair and reasonable. This determination is based on current market surveys and previous competitive prices.

Submitted by (Name and Title) Mark Heidt, Assistant Director of Parks and Recreation Development
Date: February 27, 2017

Department: Parks and Recreation Department

Signature of Department Director: 

Signature of the Procurement & Contract Manager:  / 2/28/17
Date

Sole Source- Materials or services that are obtainable for practical purposes from only one vendor. Only one vendor possesses the unique and singularly available capability to meet the requirements of the solicitation, and may include technical qualifications or services from a public utility.