

RESOLUTION NO: 2020-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO, ADOPTING CERTAIN POLICIES RELATING TO THE APPLICATION AND IMPLEMENTATION OF CHAPTER 3 OF THE BRIGHTON MUNICIPAL CODE REGARDING CONTRACTS AND PROCUREMENT

WHEREAS, Chapter 3 of the Brighton Municipal Code sets forth the requirements and processes for the City contracting and procurement: and

WHEREAS, the City is desirous of setting forth certain policies to assist the City Staff in application and implementation of those requirements and processes; and

WHEREAS, it is the intent of the City in adopting these policies that the requirements processes set for the in Chapter 3 will be applied consistently and equally to all parties contracting with the City or participating in the City procurement process.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO, AS FOLLOWS:

Section 1. The following policy relating to the application and implementation of Chapter 3 of the Brighton Municipal Code is hereby adopted:

City Council Approval Not Required for Software, Maintenance, or Cloud Renewals
when: all software, maintenance or cloud renewals which are included in the annual budget and which have been approved by the City Council through the formal budget process may proceed through the procurement process without additional approval by the City Council, so long as all of the requirements and processes for City contracting and procurement as set forth in Chapter 3 of the *Brighton municipal Code* have been satisfied and so long as the cost of the items does not exceed the approved budgeted amount. City Council approval is required if the renewals exceeds the approved budgeted amount, if the item is not as originally budgeted, or if special circumstances exist which necessitate City Council approval.

Section 2. All resolutions or parts of resolutions of the City in direct conflict herewith are hereby rescinded.

RESOLVED this 7th day of April 2020.

CITY OF BRIGHTON, COLORADO

GREGORY MILLS, Mayor

ATTEST:

NATALIE HOEL, City Clerk

APPROVED AS TO FORM:

JACK D. BAJOREK, City Attorney