

Evaluation Matrix
RFP #17-037
Land Use and Development Code Update

Qualification Criteria Factor Narrative Responses	POINTS AVAILABLE	Kendig Keast Collaborative	Gould Evans
A. Responsiveness to the needs of the City, both in the time to complete the project and in the scope of services offered. (25 Points Per Panel Member)	75	60	60
B. Responsibility of the proposing firm and its experience in dealing with municipal governments in projects of similar size, scope and nature. (25 Points Per Panel Member)	75	60	65
C. The degree to which the proposal meets or exceeds the terms of the Request for Proposal. (25 Points Per Panel Member)	75	50	64
D. Results of reference checks and past performance for other clients. (10 Points Per Panel Member)	30	24	15
E. The proposing firm's fee (not-to-exceed cost) structure based on the Services to be provided. (15 Points Per Panel Member)	45	30	45
	300	224	249
	Cost	\$220,000.00	\$219,749.00

PLEASE KEEP A COMPLETED COPY PROVIDE A COPY TO THE PROCUREMENT AND CONTRACTS MANAGER

Evaluators

Holly Prather
Josh Tetzlaff
Aja Tibbs

Reviewer

Pam Roeding