

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO, ACCEPTING THE STATE OF COLORADO COOPERATIVE AGREEMENT OF LEWAN TECHNOLOGY A XEROX COMPANY, AND AWARDING THE CONTRACT FOR A COPIER CANCELABLE RENTAL, AND AUTHORIZING THE MAYOR TO SIGN THE CONTRACT ON BEHALF OF THE CITY AND THE CITY CLERK TO ATTEST THERETO.

RESOLUTION NO. 2017-121

WHEREAS, pursuant to Section 17.7 of the City of Brighton Charter, "*The Council shall establish by ordinance procedures requiring competitive bidding for contracts for the procurement of services, equipment, and supplies*"; and

WHEREAS, Chapter Section 3-8-40, ". . . . Procurement and contracting procedures generally. (f). *Cooperative purchasing shall be implemented when feasible and in the best interest of the City and shall be accepted in lieu of City-generated formal bids; and*

WHEREAS, Chapter Section 3-8-200, ". . . . After the City Council has approved a multi-term contract, the City Manager may approve an annual extension and any amendment thereto, provided that the contractor has performed the work satisfactorily, all terms and conditions of the contract have been fulfilled, the funds for said extension and amendment have been appropriated, and so long as the dollar amount of said contract extension and amendment is within the authority of the City Manager to approve. The City Manager, at his or her discretion, may take a multi-term contract and amendment thereto to the City Council for approval. All extensions and amendments to **multi- term contracts** in excess of the authority of the City Manager to approve shall be approved by the City Council."; and

WHEREAS, A Citywide analysis was conducted to identify a copier replacement program for the City. This included evaluating all current copiers and moving them to another location within the City based on usage to extend the life of the equipment; and

WHEREAS, the City interviewed and selected a vendor through the State of Colorado Cooperative Agreement for copier replacement; and

WHEREAS, The City identified six (6) locations in need of copier replacement. These locations will receive new Xerox copiers. The annual rental cost of the six (6) copiers will be \$21,638.40. The cost will include an additional standard cost per copy rate of 0.0050 per copy for black and white and 0.0500 per copy for Color for three (3) devices and, 0.0076 per copy for black and white and 0.0490 per copy for Color for three (3) devices; depending on the upgrades; and

WHEREAS, funding was approved in the 2017 Budget; and

WHEREAS, Lewan Technology A Xerox Company, is an awarded vendor for the cooperative agreement which has been reviewed by the City; and

WHEREAS, the City believes that Lewan Technology A Xerox Company, is the firm having the requisite expertise and experience to provide a Copier Cancelable Rental; and

WHEREAS, the City believes that it is in the best interests of the City to accept the proposal of Lewan Technology A Xerox Company, for the Copier Cancelable Rental and to award the contract for the Copier Cancelable Rental to Lewan Technology A Xerox Company, for the Copier Cancelable Rental, and to authorize the Mayor to sign the contract on behalf of the City and the City Clerk to Attest thereto.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO AS FOLLOWS:

1. That Lewan Technology A Xerox Company is the firm having the requisite expertise and experience to provide a Copier Cancelable Rental; and
2. That The City identified six (6) locations in need of copier replacement. These locations will receive new Xerox copiers. The annual rental cost of the six (6) copiers will be \$21,638.40. The cost will include an additional standard cost per copy rate of 0.0050 per copy for black and white and 0.0500 per copy for Color for three (3) devices and, 0.0076 per copy for black and white and 0.0490 per copy for Color for three (3) devices; depending on the upgrades; and
3. That the State of Colorado Cooperative award of Lewan Technology A Xerox Company for the Copier Cancelable Rental, is hereby approved; and
4. That funding was approved in the 2017 Budget; and
5. That the Copier Cancelable Rental is hereby awarded to Lewan Technology A Xerox Company; and
6. That the Mayor is hereby authorized to sign the contract with Lewan Technology A Xerox Company, on behalf of the City and the City Clerk to Attest thereto.

RESOLVED, this 17th day of October, 2017.

**CITY OF BRIGHTON, COLORADO
CITY COUNCIL**

Richard N. McLean, Mayor

ATTEST:

Natalie Hoel, City Clerk

Approved as to Form:

Margaret R. Brubaker, Esq., City Attorney