

RESOLUTION NO. 2020-92

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO, ACCEPTING THE BID OF DOCUTEK, INC. AND APPROVING THE PROCUREMENT OF THE DIGITIZATION OF BUILDING RECORDS, PROJECT #20-006403, FOR THE CONTRACT AMOUNT OF SEVENTY-FOUR THOUSAND THREE HUNDRED ELEVEN DOLLARS AND TWO CENTS (\$74,311.02), WITH A TEN PERCENT CONTINGENCY OF SEVEN THOUSAND FOUR HUNDRED THIRTY-ONE DOLLARS AND TEN CENTS (\$7,431.10) FOR A TOTAL, NOT TO EXCEED, AMOUNT OF EIGHTY-ONE THOUSAND SEVEN HUNDRED FORTY-TWO DOLLARS AND TWELVE CENTS (\$81,742.12), AND AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO SIGN THE CONTRACT ON BEHALF OF THE CITY AND THE CITY CLERK TO ATTEST THERETO

WHEREAS, the City of Brighton, Colorado (“City”), published a notice inviting bids through its formal bid process for the digitization of building records, Project #20-006403 (“Project”); and

WHEREAS, sufficient appropriation exists for the Project; and

WHEREAS, DocuTek, Inc. submitted a bid for the Project which has been reviewed by the City; and

WHEREAS, the City believes that DocuTek, Inc. is the most responsive and responsible bidder for the Project; and

WHEREAS, pursuant to Section 17.7 of the City of Brighton Charter, “The Council shall establish by ordinance procedures requiring competitive bidding for contracts for the procurement of services, equipment, and supplies;” and

WHEREAS, Article 3-8 of the Brighton Municipal Code sets forth the requirements and procedures for purchasing supplies or services and contracting for public works or professional services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO, AS FOLLOWS:

Section 1. The bid of DocuTek, Inc. is hereby accepted.

Section 2. The City Manager, or Designee, is hereby authorized to sign the contract on behalf of the City, and the City Clerk to attest thereto.

Section 3. All resolutions or parts of resolutions of the City in direct conflict herewith are hereby rescinded.

RESOLVED this 15th day of September, 2020.

CITY OF BRIGHTON, COLORADO

GREGORY MILLS, Mayor

ATTEST:

NATALIE HOEL, City Clerk

APPROVED AS TO FORM:

JACK D. BAJOREK, City Attorney