



Legislation Details (With Text)

**File #:** ID-284-17      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Agenda Ready  
**File created:** 8/1/2017      **In control:** City Council  
**On agenda:** 8/15/2017      **Final action:**

**Title:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO, ACCEPTING THE PROPOSAL OF GOULD EVANS, AND AWARDING THE CONTRACT FOR THE LAND USE AND DEVELOPMENT CODE UPDATE, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETEEN THOUSAND SEVEN HUNDRED FORTY NINE DOLLARS (\$219,749.00), AND AUTHORIZING THE MAYOR TO SIGN THE CONTRACT ON BEHALF OF THE CITY AND THE CITY CLERK TO ATTEST THERETO

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 17-037 Resolution, 2. Final Evaluation Matrix -RFP #17-037

Date	Ver.	Action By	Action	Result
8/15/2017	1	City Council		

*Department of Finance - Division of Procurement & Contracts*

Reference: *Award of Formal Solicitation for Land Use and Development Code Update*

**To:** Mayor Richard N. McLean and Members of City Council

**Through:** Clint Blackhurst, Acting City Manager

**Prepared By:** Pam Roeding, Procurement & Contracts Manager

**Through:** Holly Prather, Director of Community Development

**CC:** Jean Starr, Finance Director

**Date Prepared:** August 2, 2017

**PURPOSE**

Requesting City Council approval of a formal proposal for the Land Use and Development Code Update to the lowest most responsive and responsible proposer, and approving the resolution giving the Mayor authority to sign the contract. Municipal Code Section 3.08.090, “. . . All bids and proposals in excess of \$50,000 shall be awarded through formal written procedures by the City Council.”

**BACKGROUND**

The current Land Use and Development Code is typical of many outdated codes for smaller communities. It has not been completely updated or unified since the early 1970’s, but has had numerous amendments that are not always consistent with other sections of the code. It is Euclidian in nature and contains several sets of design standards. While many of the recent updates have helped to modernize the code, the format and amendment process prevents the code

from being user friendly or easy to understand.

Formal Proposals were requested from qualified firms for the Land Use and Development Code Update.

A Mandatory Pre-Conference was conducted with five (5) firms attending. Formal proposals were received on June 22, 2017 at 11:00 AM.

Proposals were received from the following two (2) firms:

- Kendig Keast Collaborative
- Gould Evans

Representatives from both firms were invited to interview with the project team comprised of members from Community Development and Procurement and Contracts.

### **FINANCIAL IMPACT**

Sufficient funding was approved in the 2017 budget for this project.

### **STAFF RECOMMENDATION**

The Finance Department, in working with Community Development and completing the review and evaluation of this proposal, the recommendation is to award to the firm having the requisite expertise and experience to perform the required services of Gould Evans, in the amount of a total not to exceed Two Hundred Nineteen Thousand Seven Hundred Forty Nine Dollars (\$219,749.00).

Gould Evans is in good standing with the State of Colorado.

### **OPTIONS FOR COUNCIL CONSIDERATION**

- Approval as presented
- Reject
- Require new proposals be prepared

### **ATTACHMENTS**

- Resolution
- Evaluation Matrix