



## Legislation Text

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Department of Finance - Division of Procurement & Contracts

Reference: *Award of Formal Bid for Park Improvements*

*Project #19-017*

To: Mayor Kenneth J. Kreutzer and Members of City Council

Through: Marv Falconburg, Acting City Manager

Prepared By: Gustav B Blom, Procurement Specialist

Through: Gary Wardle, Director, Parks and Recreation  
Travis Haines, Assistant Director Parks & Open Space

CC: Maria Ostrom, Director of Finance, and  
Amber Gibbs, Procurement and Contracts Manager

**Date Prepared: October 01, 2019**

### **PURPOSE**

Requesting City Council approval of a formal bid for the Park Improvements to the most responsive and responsible bidder, and approving the resolution giving the City Manager authority to sign the contract. Pursuant to Municipal Code Section 3-8-90, all bids and proposals in excess of \$50,000.00 shall be awarded through formal bid procedures by the City Council.

### **BACKGROUND/HISTORY**

The project work, collectively situated at Colorado Park, Ken Mitchell Park, Sister Cities Park and Veterans Park, consists of completing basketball courts, clearing and grubbing, demolition and removal, erosion control grading, concrete, asphalt, a bridge, landscaping restoration, and all other work associated to complete the project, where any items not specifically identified are considered inherent to the work.

Two (2) formal bids were received on September 30, 2019 at 10:00 AM. The bids were opened and read into the record by the Procurement Specialist at a public bid opening.

The two (2) firms submitting bids are:  
Arrow J Landscape & Design, Inc.  
A.D. Miller Services Inc.

### **FINANCIAL IMPACT**

Sufficient funding was approved in the budget for the Park Improvements. The bid from Arrow J Landscape & Design Inc. of **\$664,752.50** is within the budgeted amount for the project.

### **STAFF RECOMMENDATION**

The Finance Department, in working with the Parks & Recreation Department and completing the review and evaluation

of this bid, the recommendation is to award to the most responsive and responsible bid to perform the required services of Arrow J Landscape & Design Inc., in the amount of Six Hundred Sixty Four Thousand Seven Hundred Fifty Two Dollars Fifty Cents (\$664,752.50).

Arrow J Landscape & Design, Inc. is in good standing with the State of Colorado.

**OPTIONS FOR COUNCIL CONSIDERATION**

- Approval as presented
- Reject
- Require new proposals be prepared

**ATTACHMENTS:**

- Resolution
- Bid Abstract