



## Legislation Details (With Text)

<b>File #:</b>	ID-428-18	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Resolution	<b>Status:</b>		Agenda Ready	
<b>File created:</b>	12/7/2018	<b>In control:</b>		City Council	
<b>On agenda:</b>	12/18/2018	<b>Final action:</b>			
<b>Title:</b>	A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRIGHTON, COLORADO, APPROVING THE FIRST AMENDMENT TO THE MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF BRIGHTON, COLORADO, AND THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON TO EXTEND THE AGREEMENT FOR A ONE-YEAR TERM, AND AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT				

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Reso - 1st Amend MOA w BHA, 2. Signed MOA (2013), 3. MOA Brighton Housing Authority

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### *City Manager's Office / Brighton Housing Authority*

**Reference:** One-year Extension of Memorandum of Agreement with Brighton Housing Authority

**To:** Mayor Kenneth J. Kreutzer and Members of City Council

**Through:** Philip A. Rodriguez, City Manager

**Prepared By:** Marv Falconburg, Assistant City Manager

**Date Prepared:** December 6, 2018

### **PURPOSE**

To extend the Memorandum of Agreement (MOA) between the Brighton Housing Authority (BHA) and the City of Brighton (COB) for a one-year term.

### **STRATEGIC FOCUS AREA**

Strong regional relationships and partnerships

### **BACKGROUND**

The original MOA was approved in 2013 for a period of five years. It has been a useful and productive arrangement for both parties. Mutual desire exists to extend the agreement for a period of one year. The amended MOA outlines the following responsibilities:

- BHA Responsibilities:
  - The BHA Board is responsible for the setting and implementation of BHA policies and the decision-

making of BHA

- BHA Board hires and oversees the Executive Director
- BHA shall remain legally organized as a Housing Authority pursuant to the State Housing Authority Laws
- BHA to continue to administer all accounting procedures, controls and systems for the development, preparation, and safekeeping of administrative or financial records relating to the financial business affairs of BHA
- BHA staff are employees of BHA and are not employed by COB
- BHA staff salaries are paid by BHA as part of the BHA Budget and not paid by COB and are not part of the COB budget
- The BHA Executive Director shall update the COB City Manager periodically to communicate a general update and provide reports indicating evidence of effective control over BHA assets and operations
- BHA utilizes the Personal Policies and Procedures of the COB (BHA has currently adopted these policies and procedures); COB acknowledges the relationship with BHA will benefit the residents of Brighton by an increased focus on housing in general
- Increased cooperative efforts for low-to-moderate-income citizens
- COB Responsibilities and Services Provided to BHA:
  - Human Resources (assistance with recruitment and hiring process)
  - Payroll Services (Payroll fully reimbursed by BHA)
  - Phones lines and equipment (as long as BHA occupies COB-owned facilities)
  - Training Opportunities
  - Access to benefit pool as a participating agency
  - City Department rate of billing for computer support
  - Office space and utilities (as long as BHA occupies COB-owned facilities)
  - IT Assistance through COB's IT Department on COB's network

## **ATTACHMENTS**

- First Amendment to Memorandum of Agreement
- Resolution approving First Amendment to Memorandum of Agreement