



## Legislation Text

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**File #:** ID-232-18, **Version:** 1

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Department of Finance - Division of Procurement & Contracts

Reference: *Award of Formal Solicitation Parking Lot Maintenance Projects #91405, 94910, 91230*

To: Mayor Kenneth J. Kreutzer and Members of City Council

Through: Philip A. Rodriguez, City Manager

Prepared By: Pam Roeding, Procurement and Contracts Manager

Through: Karen Surine Borkowski, Director of General Services

CC: Jean Starr, Finance Director

**Date Prepared: June 15, 2018**

### **PURPOSE**

Requesting City Council approval of a formal solicitation for the Parking Lot Maintenance Projects to the most responsive and responsible bidder, and approving the resolution giving the Mayor authority to sign the contract. Municipal Code Section 3.08.090, “. . . All bids and proposals in excess of \$50,000 shall be awarded through formal written procedures by the city council.”

### **BACKGROUND**

Due to the age of the parking lots and the effect of expansive soils the following three (3) parking lots are in need of routine maintenance.

Eagle View Adult Rec Center - 1150 Prairie Center Pkwy

City Hall - 500 S. 4<sup>th</sup> Avenue

Police Building - 3401 E. Bromley

One (1) formal bid was received on May 17, 2018 at 3:00 PM.

The bid received was opened and read into the record by Procurement & Contracts at a public bid opening.

Several companies expressed interest in the Parking Lot Maintenance Projects; only one company submitted a bid. That company is Vance Brothers, Inc. Reference checks were conducted on Vance Brothers, Inc. with favorable responses.

**FINANCIAL IMPACT**

Sufficient funding was approved in the 2018 budget for the Parking Lot Maintenance Projects. The bid from Vance Brothers, Inc. is within the budgeted amount.

**STAFF RECOMMENDATION**

The Finance Department, in working with the Facilities Department and completing the review and evaluation of this bid, the recommendation is to award to the lowest most responsive and responsible bid to perform the required services of Vance Brothers, Inc., in the amount of a total not to exceed One Hundred Forty Thousand Nine Hundred Twelve Dollars and Twenty cents (\$140,912.20).

Vance Brothers, Inc. is in good standing with the State of Colorado.

**OPTIONS FOR COUNCIL CONSIDERATION**

- Approval as presented
- Reject
- Require new Bids be prepared

**ATTACHMENTS:**

- Resolution
- Bid Abstract