



Legislation Text

File #: ID-237-18, **Version:** 1

Department of Finance - Division of Procurement & Contracts

Reference: *Award of Formal Solicitation Roof Replacement Services at Main Street Creatives and Wastewater Treatment Plant Buildings Projects #92352*

To: Mayor Kenneth J. Kreutzer and Members of City Council
Through: Philip A. Rodriguez, City Manager
Prepared By: Pam Roeding, Procurement and Contracts Manager
Through: Karen Surine Borkowski, Director of General Services
CC: Jean Starr, Finance Director

Date Prepared: June 21, 2018

PURPOSE

Requesting City Council approval of a formal solicitation for the Roof Replacement Services at Main Street Creatives and Wastewater Treatment Plant Building Projects to the most responsive and responsible bidder, and approving the resolution giving the Mayor authority to sign the contract. Municipal Code Section 3.08.090, ". . . All bids and proposals in excess of \$50,000 shall be awarded through formal written procedures by the city council."

BACKGROUND

The roofs located at the Main Street Creatives and Wastewater Treatment Plant buildings have exceeded their life expectancy, are costly to repair and lack adequate insulation value. The existing roof on the Main Street Creatives building was installed in 1987 and the existing roof on the Wastewater treatment administration building was installed in 1985.

Both repairs were approved by City Council as part of amendment #4 to the Energy Performance Contract on August 25th, 2017

Six (6) formal bids were received by the following contractors on May 18, 2018 at 11:00 AM.

- I-Kota, Inc.
- Colorado Commercial Roofing, Inc.
- Douglass Colony Group, Inc.
- City Wide Roofing & Exteriors, Inc.
- Alpine Roofing Company, Inc.
- North West Roofing

The bids received were opened and read into the record by Procurement & Contracts at a public bid opening.

Reference checks were conducted on North West Roofing the lowest most responsive and responsible bidder with

favorable responses.

FINANCIAL IMPACT

Sufficient funding was approved in the EPC Projects Phase II budget for the Roof Replacement for Two City Buildings Project. The bid from North West Roofing, is within the budgeted amount.

STAFF RECOMMENDATION

The Finance Department, in working with the Facilities Department and completing the review and evaluation of this bid, the recommendation is to award to the lowest most responsive and responsible bid to perform the required services of North West Roofing, in the amount of a total not to exceed Ninety Five Thousand Two Hundred Dollars (\$95,200.00).

North West Roofing, is in good standing with the State of Colorado.

OPTIONS FOR COUNCIL CONSIDERATION

- Approval as presented
- Reject
- Require new Bids be prepared

ATTACHMENTS:

- Resolution
- Bid Abstract