



Legislation Text

File #: ID-239-18, **Version:** 1

Department of Finance - Division of Procurement & Contracts

Reference: *Award of Formal Solicitation Sister Cities Park Restroom Project #99928*

To: Mayor Kenneth J. Kreutzer and Members of City Council
Through: Philip A. Rodriguez, City Manager
Prepared By: Pam Roeding, Procurement and Contracts Manager
Through: Gary Wardle, Director of Parks and Recreation
CC: Jean Starr, Finance Director

Date Prepared: June 22, 2018

PURPOSE

Requesting City Council approval of a formal solicitation for the Sister Cities Park Restroom Project to the most responsive and responsible bidder, and approving the resolution giving the Mayor authority to sign the contract. Municipal Code Section 3.08.090, “. . . All bids and proposals in excess of \$50,000 shall be awarded through formal written procedures by the city council.”

BACKGROUND

The Sister Cities Park has never had a restroom within the park. Neighbors and users of the park have expressed the need for a restroom. This project will fulfill the need to have a waterless toilet placed within the park.

Two (2) formal bids were received by the following contractors on June 12, 2018 at 10:00 AM.

- Hallmark, Inc.
- BVB General Contractors LLC

The bids received were opened and read into the record by Procurement & Contracts at a public bid opening.

FINANCIAL IMPACT

Sufficient funding was approved in the 2018 budget for the Sister Cities Park Restroom Project. The bid from BVB General Contractors LLC is within the budgeted amount.

STAFF RECOMMENDATION

The Finance Department, in working with the Parks and Recreation Department and completing the review and evaluation of this bid, the recommendation is to award to the lowest most responsive and responsible bid to perform the required services of BVB General Contractors LLC in the amount of a total not to exceed Seventy Five Thousand Three Hundred Twenty Three Dollars (\$75,323.00).

BVB General Contractors LLC, is in good standing with the State of Colorado.

OPTIONS FOR COUNCIL CONSIDERATION

- Approval as presented
- Reject
- Require new Bids be prepared

ATTACHMENTS:

- Resolution
- Bid Abstract