



Legislation Text

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Department of Finance

Reference: *Award of Formal Solicitation for Independent Auditing Services*

To: Mayor Kenneth J. Kreutzer and Members of City Council

Through: Philip A. Rodriguez, City Manager

Ron Lay, Director of Financial Services

Prepared By: Estella Gallegos, Procurement & Contracts Specialist

Date Prepared: December 11, 2018

PURPOSE

Requesting City Council approval for Independent Auditing Services, and approving the resolution giving the Mayor authority to sign the contract.

Municipal Code Section 3.08.200 states, “. . . After the City Council has approved a **multi-term** contract, the City Manager may approve an annual extension and any amendment thereto, provided that the contractor has performed the work satisfactorily, all terms and conditions of the contract have been fulfilled, the funds for said extension and amendment have been appropriated, and so long as the dollar amount of said contract extension and amendment is within the authority of the City Manager to approve. The City Manager, at his or her discretion, may take a **multi-term** contract and amendment thereto to the City Council for approval. All extensions and amendments to **multi-term** contracts in excess of the authority of the City Manager to approve shall be approved by the City Council.”

STRATEGIC FOCUS AREA

Financially Responsible

BACKGROUND OF PROJECT

There is a requirement notated in the Independent Audit Policy that states: “In accordance with state law and the City’s Charter (Section 10.14), the City’s financials shall be audited annually and presented as the Comprehensive Annual Financial Report (CAFR) of the City, following the close of the fiscal year. As contemplated in the City Charter, the Council shall appoint an independent certified public accountant licensed to practice in Colorado and knowledgeable in government accounting to conduct the audit.”

Accordingly, the City has complied with the Independent Audit Policy soliciting and providing auditing services.

The last Request for Proposal (RFP#11-025) was issued in 2011 and needs to be sent out again for the best interest of the City and in maintaining compliance with the City’s Independent Audit Policy, Paragraph IV.

Appointment of Auditor, “To create a balance between independence, fresh perspectives, staff continuity, audit efficiency and competitive pricing the City will solicit proposals for auditing services at least every five years.”

A formal solicitation was published on the Rocky Mountain Bid System, the City website and the Brighton Standard Blade for Independent Auditing Services during the week of October 22, 2018.

Four (4) firms responded with proposals to provide the auditing services. The firms responding were:

Haynie & Company
Hinkle & Company, PC
CLA Connect
Feis & Company PC

FINANCIAL IMPACT

The proposals from all four proposers are within the 2019 Adopted Budget amount for the Independent Auditing Services.

STAFF RECOMMENDATION

The Finance Department worked with the Auditor Selection Committee (ASC), comprised of staff, Council, and citizen representatives. The ASC completed the review and evaluation of proposals and is recommending to award the bid to the most responsive and responsible firm of Haynie & Company. The contract for the Independent Auditing Services for FY 2018 is not to exceed Thirty Seven Thousand Dollars (\$37,000.00). The cost for each of the next four years will be:

2018	\$37,000.00
2019	\$38,150.00
2020	\$39,300.00
2021	\$40,500.00
2022	\$41,725.00

Staff has also confirmed that Haynie & Company is in good standing with the State of Colorado and has had positive peer reviews.

OPTIONS FOR COUNCIL CONSIDERATION

- Approve the attached Resolution authorizing the Mayor to contract with Haynie & Company for auditing services for FY 2018.
- Reject the staff recommendation and provide staff guidance on how to proceed.

ATTACHMENT

- Resolution