



## Legislation Text

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### *Department of Facilities*

Reference: Citywide Roofing Project

**To:** Mayor Gregory Mills and Members of City Council

**Through:** Michael Martinez, City Manager

**Prepared By:** Patrick Rome, Director of Facilities

**Date Prepared:** July 13, 2022

### **PURPOSE**

Requesting City Council's approval of the procurement of 22-007566 City-wide Roofing Project by awarding a contract to Arapahoe Roofing & Sheet Metal, Inc., deemed the most responsive and responsible bidder of the three (3) received as response to the posted solicitation, and approving the resolution giving the City Manager, or designee, authority to sign the contract. Per City Code Section 3-8-90, "All materials, supplies, equipment, service and construction contracts, except as otherwise provided in this Article, with an estimated cost of greater than fifty thousand dollars (\$50,000.00), shall be awarded through the formal bid process or the formal RFP process by the City Council. After due notice inviting bids, purchase orders and contracts shall be awarded to the lowest responsive and responsible bidder."

### **STRATEGIC FOCUS AREA**

Financially Responsible  
Facilities, Amenities, and Open Space  
Recognizable and Well-Planned Community

### **BACKGROUND**

In July 2021, the City received substantial hail damage to multiple buildings, most notably the Bromley Farm and all outlying buildings on property, Main St. Creative Arts, and varying well-houses throughout the City. After insurance adjusters provided their estimates, with the help of procurement, the City requested bids for repair. We received three and followed the procurement process for choosing an appropriate bidder. Insurance has provided funds and now we must choose whom to allocate said funds to.

### **FINANCIAL IMPACT**

Due to insurance coverage, there is no financial impact directly to the City.

### **OPTIONS FOR COUNCIL CONSIDERATION**

- Approve as presented
- Reject
- Require new proposals to be submitted

### **STAFF RECOMMENDATION**

Staff recommends awarding the contract to Arapahoe Roofing & Sheet Metal, Inc. as the most responsive and responsible bidder for the project.

**ATTACHMENTS**

- Resolution