



# Carollo WTP Owner's Representative Services- Amendment #1

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City Council Study Session – January 13, 2026

City Staff Representative:

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Department:

Utilities



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## Contract/Project Overview

- Contract for Owner's Representative for the Water Treatment Plant between the City and Carollo Engineers, Inc. was entered into on October 12, 2022, in the amount of \$6,300,482.
- At the time of contract execution, the date of construction completion was December 2025. However, City then redesigned the plant and the construction timeline was extended.
- The entire original budget has not been expended at this time, but will not last through construction completion. The City and Carollo have worked to extend the duration of the original budget as far as possible.



## Amendment #1 Overview

- Project Management, Administrative Support and Resident Engineering tasks have sufficient budget through construction completion, including an increase in average hours per week for Resident Engineer.
- Original Budget allocated for Start-up and Commissioning Support was reallocated to design and cost estimate reviews, risk register and value engineering workshops, and additional design and construction meetings. Amendment #1 again allocates funding for Start-up and Commissioning Support.
- Field Engineering task has remaining budget, but will get additional funding through Amendment #1.



## Amendment #1 Overview

- Inspections task budget has been exhausted and needs additional funding through Amendment #1.
- Other direct costs, such as mileage reimbursement, will receive additional funding via Amendment #1.

Additional funding for Carollo Owner's Representative Services has been accounted for in the overall project contingency within the allocated budget.

# Procurement Summary and Staff Recommendation

## Procurement method:

After formal solicitation conducted through BidNet Direct, Carollo Engineers, Inc was awarded a contract for project 22-007662 Owner's Representative for Water Treatment Plant on or around October 12, 2022.

## Staff recommendation:

At a future City Council meeting, accept the proposed changes to the Contract submitted by Carollo Engineers, Inc in the amount of \$1,989,202.00, further described in Amendment #1 to the Contract.

## Contract History:

Original Total: \$6,300,482

Amd #1: \$1,989,202

Contract Total: \$8,289,684

Dollar amounts have been rounded to next whole dollar.



# Questions

