

**Sec. 2-8-25. Policy for appointment of members to City boards, commissions and authorities.**

- (a) The City Council shall, by resolution, establish a policy for the appointment of members to City boards, commissions and authorities. Such policy shall address, at a minimum, a process for the advertising of vacancies, acceptance of application, interviewing of applicant, appointment of members and ratification of appointments. Such policy may be amended from time to time by resolution of the City Council. Any policy established under this Section and applied to a particular board, commission or authority shall not conflict with the appointment process established by ordinance for that particular board, commission or authority.
- (b) The terms of office of appointed members of the Planning Commission/Board of Adjustment, ~~and~~ the Parks and Recreation Advisory Board, and the Brighton Urban Renewal Authority shall be limited to two (2) terms, which shall include the term of office which the member was previously appointed and is serving on June 123, 200926. Except as may be otherwise determined by the City Council, no person may be appointed to serve a succeeding term on the board, commission, or authority from which that person has been term limited. The term limits herein stated shall not apply to the appointment to an unexpired term of no more than one-half (½) of the full term of office. Nothing herein shall be deemed to limit the number of terms that the City Historian may serve.
- (c) The membership of the Planning Commission/Board of Adjustment, Historical Preservation Commission, and the Parks and Recreation Advisory Board is hereby increased by the addition of two (2) persons no older than eighteen (18) who are members of the Brighton Youth Commission, and who shall be appointed as follows:
  - (1) The two (2) youth members shall represent the community at large and shall be appointed by the Mayor with the approval of the City Council; and
  - (2) In recommending, selecting and appointing such youth members to the particular boards, commissions and authorities, the Mayor and City Council members may in their reasonable discretion conduct such interviews and adopt such selection guidelines and procedures as are reasonably necessary or appropriate so as to properly evaluate the qualifications of prospective youth members for the purpose of making quality appointments.
  - (3) The terms for the youth members shall be two (2) years, provided that one (1) of the initial appointments shall be for a one (1) year term and thereafter the terms shall be staggered.
  - (4) The youth members shall be encouraged to fully participate in the business of the Board, Commission or Authority, provided that the youth members serving on the Planning Commission/Board of Adjustment and Historic Preservation Commission shall not vote.
  - (5) The youth members serving on the Parks and Recreation Advisory Board shall be encouraged to fully participate in the business of the Board, including the right to vote on matters coming before the Board.

## Sec. 2-25-40. Membership.

The Brighton Youth Commission shall consist of voting members, the maximum number as determined in Youth Commission policies, one (1) ex officio nonvoting City staff representative, and the following:

- (1) One (1) City Council member appointed by the Mayor with the approval of the City Council as a liaison, and one (1) alternate non-voting City Council member.
- (2) One (1) Brighton School District 27J School Board member or employee appointed by the School Board or superintendent.
- (3) Four (4) at-large citizen representatives, two (2) between the ages of nineteen (19) and thirty (30), and two (2) older than nineteen (19) years of age.

Criteria to be considered for appointment:

- (1) Persons between the ages of thirteen (13) and nineteen (19).
- (2) Persons who reside within the City or within 27J School District boundaries, including those who may be home schooled, may have completed secondary education, or are no longer attending school.
- (3) Persons who may have significant ties with the City, such as but not limited to, attending secondary schools within the City, working at a business located within the City, or other evidence of substantial and significant ties to the City.

The youth and at-large members of the commission shall be selected by the Youth Commission and recommended for appointment by the Mayor with the approval of the City Council.

No applicant, appointee or member of the commission who has been convicted of a crime against a minor child or violent felony shall be qualified to be appointed or continue to serve on the commission. By submitting an application for appointment or accepting appointment to the commission, an applicant consents to a background check for such purposes, to the extent provided by law.

## Sec. 2-25-50. Terms of office.

The terms of office of the commission members shall be as follows:

- (1) The terms for all youth ~~and at-large~~ Commissioners shall be two (2) years. The terms for at-large Commissioners shall be four (4) years. The term of office shall be limited to two (2) terms, which shall include the term of office which the member was previously appointed and is serving on June 1, 2026. No person may be appointed to serve a succeeding term on the commission from which that person has been term limited. The term limits herein stated shall not apply to the appointment to an unexpired term of no more than one-half (1/2) of the full term of office.
- (2) Commissioners may be eligible for reappointment.
- (3) To ensure that Commission terms are staggered, the initial year's appointments will be made as follows:
  - a. One-half (½) of the youth appointments will be one-year appointments and one-half (½) will be two-year appointments.
  - b. One-half (½) of the adult at-large appointments will be one-year appointments and one-half (½) will be two-year appointments.
  - c. The City Council member appointment will coincide with his or her respective tenure in office.
  - d. The District 27-J School Board representative will coincide with his or her respective tenure of office.

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**Sec. 2-33-50. Terms of office.**

- (a) The terms of office for members of the Board shall expire on January 31 and begin on February 1. The terms of office of the Board shall be as follows: The term of office for the members appointed from City Council shall be the same as their tenure in office and subject to change by the Mayor. Subsequent to the initial appointment, the terms of office for all other members shall be ~~three (3)~~ four (4) years and shall serve no more than ~~two (2)~~ four consecutive terms or until a successor has been appointed. No person may be appointed to serve a succeeding term on the commission from which that person has been term limited. The term limits herein stated shall not apply to the appointment to an unexpired term of no more than one-half (1/2) of the full term of office.
- (b) Absences and vacancies shall be addressed in the bylaws, including removal due to absences. Any removal pursuant to the bylaws shall be reported to the City Clerk.
- (c) Initial appointments shall be made as follows:
- (1) Three (3) at-large members shall be appointed for a three-year initial term;
  - (2) Two (2) of the at-large members shall be appointed for a two-year initial term;
  - (3) One (1) youth member shall be appointed for a two-year initial term; and
  - (4) One (1) youth member shall be appointed for a three-year initial term.

## Sec. 2-40-20. Board membership and term of office.

- (a) The affairs of the Housing Authority shall be under the supervision and control of Commissioners, also known as Board members, consisting of seven (7) members and two (2) alternates appointed by the Mayor after approval by a majority of the City Council.
- (b) Subsequent to the initial appointment by the Mayor or the Commissioners, the Commissioners thereafter shall elect a Chairman and Vice Chairman.
- (c) When possible, not less than one (1) Commissioner shall be an individual who is directly assisted by the Authority, and the Authority shall report to the Commission annually on efforts made to invite those directly assisted to apply.
- (d) Not more than one (1) of such Commissioners may be a City official, defined as an elected City Council member. In the event that a City Council member is appointed as Commissioner, acceptance or retention of such appointment shall not be deemed a forfeiture of office and such term shall run ~~consecutive-concurrent~~ with the City Council term. Any such appointment by the Mayor shall be for two (2) years, and the persons are eligible for re-appointment as long as they remain an elected City Council member.
- (e) The City Manager or designee shall be a voting member of the Housing Authority Board.
- (f) The term of office of each Commissioner shall be for ~~four (4) years~~ five (5) years, except the City Manager and City official. A Commissioner shall hold office until his or her successor has been appointed and has qualified. Vacancies other than by reason of expiration of terms of office shall be filled for the unexpired term. The term of office shall be limited to two (2) terms, which shall include the term of office which the member was previously appointed and is serving on June 1, 2026. No person may be appointed to serve a succeeding term on the commission from which that person has been term limited. The term limits herein stated shall not apply to the appointment to an unexpired term of no more than one-half (1/2) of the full term of office.
- (g) Commissioners and alternates shall be residents of the City for a period of at least thirty (30) days preceding the date of appointment, and residency in the City shall be a prerequisite to continuing to serve as a Housing Authority Commissioner; provided that qualified residents shall be given priority for appointment, and that no more than two (2) Commissioners and no more than one (1) Alternate need not be a resident of the City if the City Council, after a good faith effort to appoint residents, is unable to find qualified residents for appointment, and the nonresident applicant is employed within the City or has significant ties to the City demonstrated by where the individual works, worships, shops, recreates, or spends the majority of their time, at the time of appointment, and the City Council determines that it is in the best interest of the City and the Authority that a nonresident/qualified person be so appointed.
- (h) Any Commissioner of the Housing Authority who is unable to attend a meeting shall notify the Chairperson, Vice Chairperson or City staff in advance of the meeting, stating the reason for his or her absence. Two (2) unexcused absences constitute the resignation of that Commissioner. Any Commissioner not present at the start of the meeting shall be considered absent and an alternate will be seated. In the case of absences of regular Commissioners, the alternates shall be seated in the following order: the alternate with the initial five-year term, if available, shall be seated and thereafter the alternate with seniority shall be seated first. If both alternates have served for the same amount of time, seating shall be by alphabetical order of the last names. All Commissioners and alternates in attendance may participate in the discussion. Only seated Commissioners and alternates seated for a Commissioner may vote.
- (i) Alternates shall be appointed for ~~four-year~~ five-year terms, provided that, after the initial appointment of the two (2) alternates, one (1) of the initial alternates shall serve for three (3) years and the other for five (5) years, determined by lot, and thereafter each alternate shall serve the full ~~five~~ four-year term.