



City Attorney's Annual Update

CITY COUNCIL MEETING – August 6, 2024

City Staff Representative:
Department:

Alicia R. Calderón, City Attorney
City Attorney's Office

City Attorney

Charter Section 8.1: City Attorney Role and Duties

- Chief legal advisor of the City
- Advise the City Council and other City officials in matters related to their official powers and duties
- Supervise City Attorney's Office employees
- Recommend/engage special counsel

Purpose

- Provide aggregate data and reports on work completed by the City Attorney's Office
- Share with City Council and the public an overview of what the City Attorney's Office does

Highlights of 2023

- Held ethics trainings for each department's employees.
- Updated multiple Municipal Codes
 - Ethics Code, Water Dedication, Animal Code, Criminal Code, Parking Code, De-Annexation, Leases & Intergovernmental Agreements, Business Licensing & Surplus Property
- Developed Plan for ADA compliance among departments
- Resolved a Claim Against a Contractor for Damage to Sewer Line (City received \$122,883.02)
- Pedcor Fee-In-Lieu Agreement for Affordable Housing
- Boards and Commissions updates (Removal of Lodging Tax, Added City Manager to BHA Board)
- Personnel Records Policy
- Wagner Mayhew Land Purchase and Conservation Easement for Farming in Historic Splendid Valley

Highlights of 2024 (so far)

- Marijuana Ordinance passage and process of selection
- Ordinance change to allow affordable housing to waive fees
- Ethics presentations to City boards and commissions
- Ongoing legal support and advice for the MSC construction
- MOU with EDC
- Ordinance to update youth membership requirements
- Pond 308 agreement
- Olive Garden Incentive Agreement

2023 Snapshot



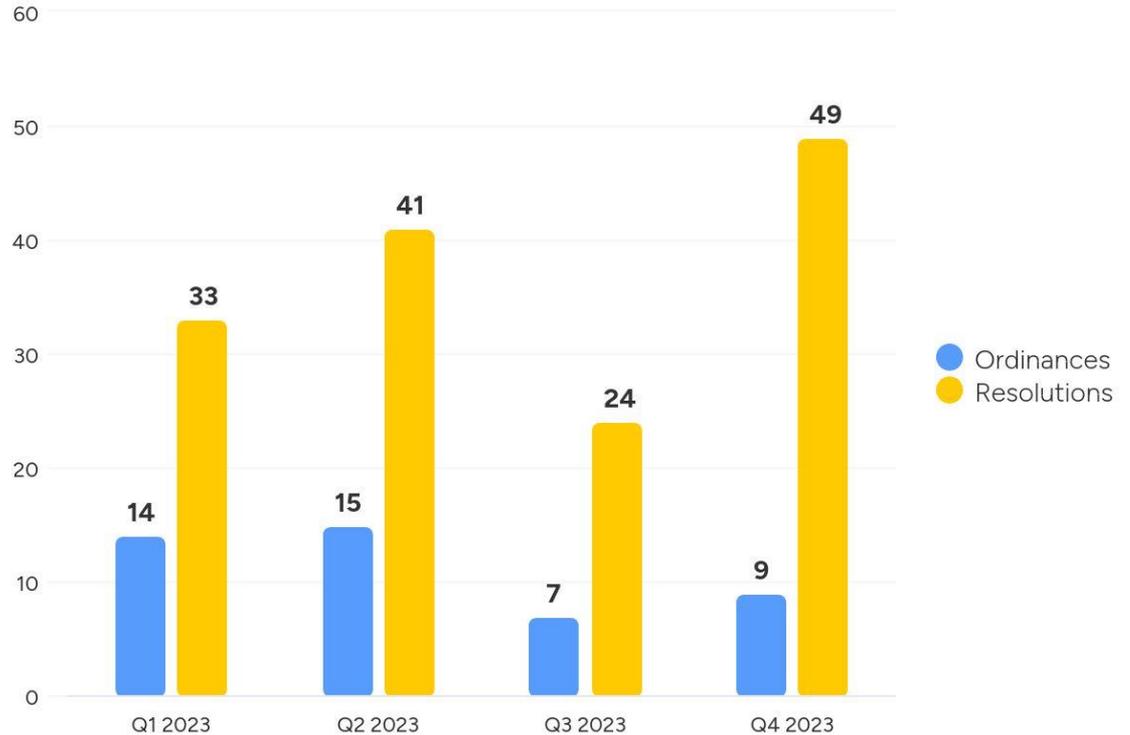
2023 Department Breakdown

- Non-department specific:
 - Subpoenas
 - Litigation Holds
 - Oil & Gas, etc
- Not Included:
 - CORA Reviews for City Clerk
 - 166 completed
 - CCJRA Reviews for Police Department
 - 32 completed
 - Municipal prosecution



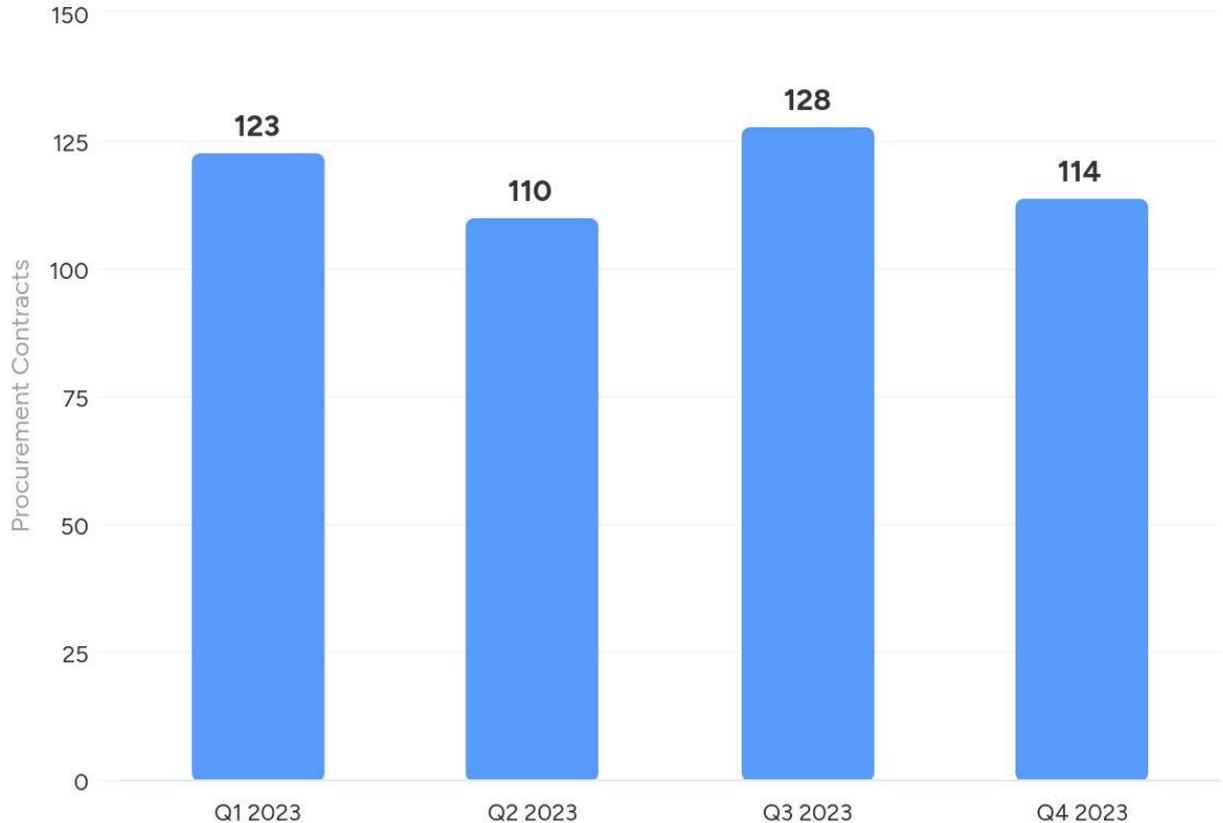
2023 Resolutions & Ordinances

- Q1 had 33 resolutions and 14 ordinances drafted or reviewed by the City Attorney's Office.
- Q2 had 41 resolutions and 15 ordinances drafted or reviewed by the City Attorney's Office.
- Q3 had 24 resolutions and 7 ordinances drafted or reviewed by the City Attorney's Office.
- Q4 had 49 resolutions and 9 ordinances drafted or reviewed by the City Attorney's Office.



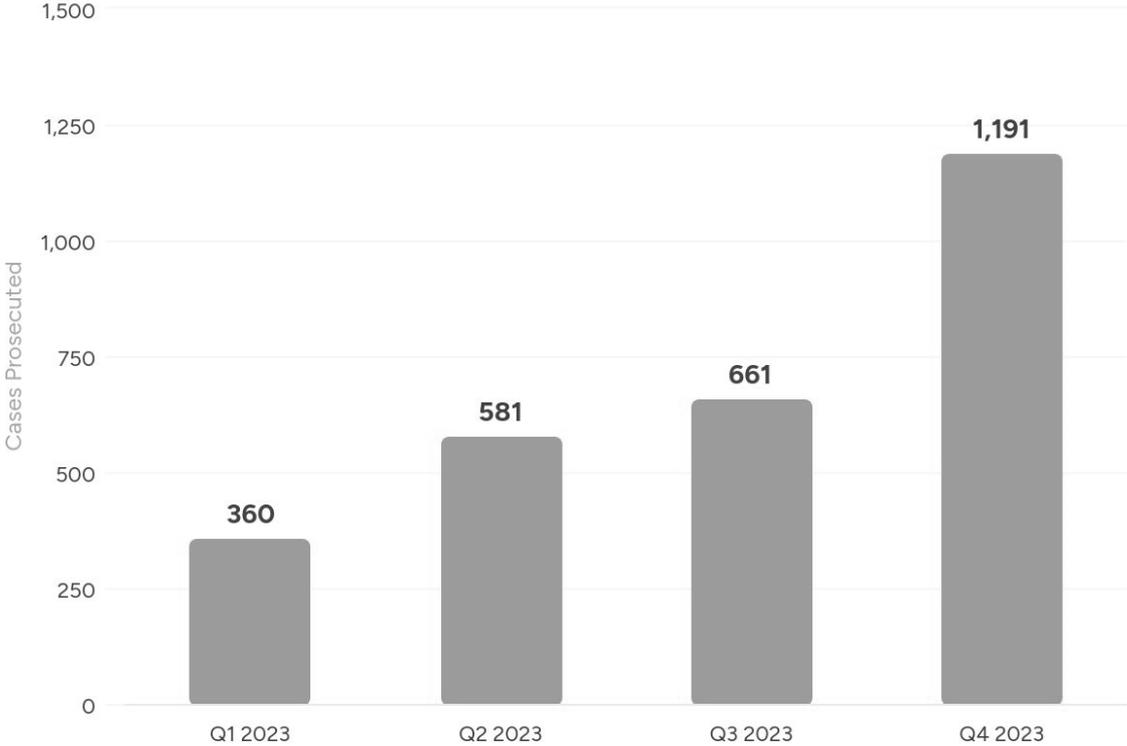
2023 Procurement Contracts

- All contracts that go through the procurement process are reviewed by our office.
- Does not reflect the number of non-procurement contracts/agreements.
 - Examples: Intergovernmental Agreements, Memorandum of Understanding, etc. Those are reflected in the projects.



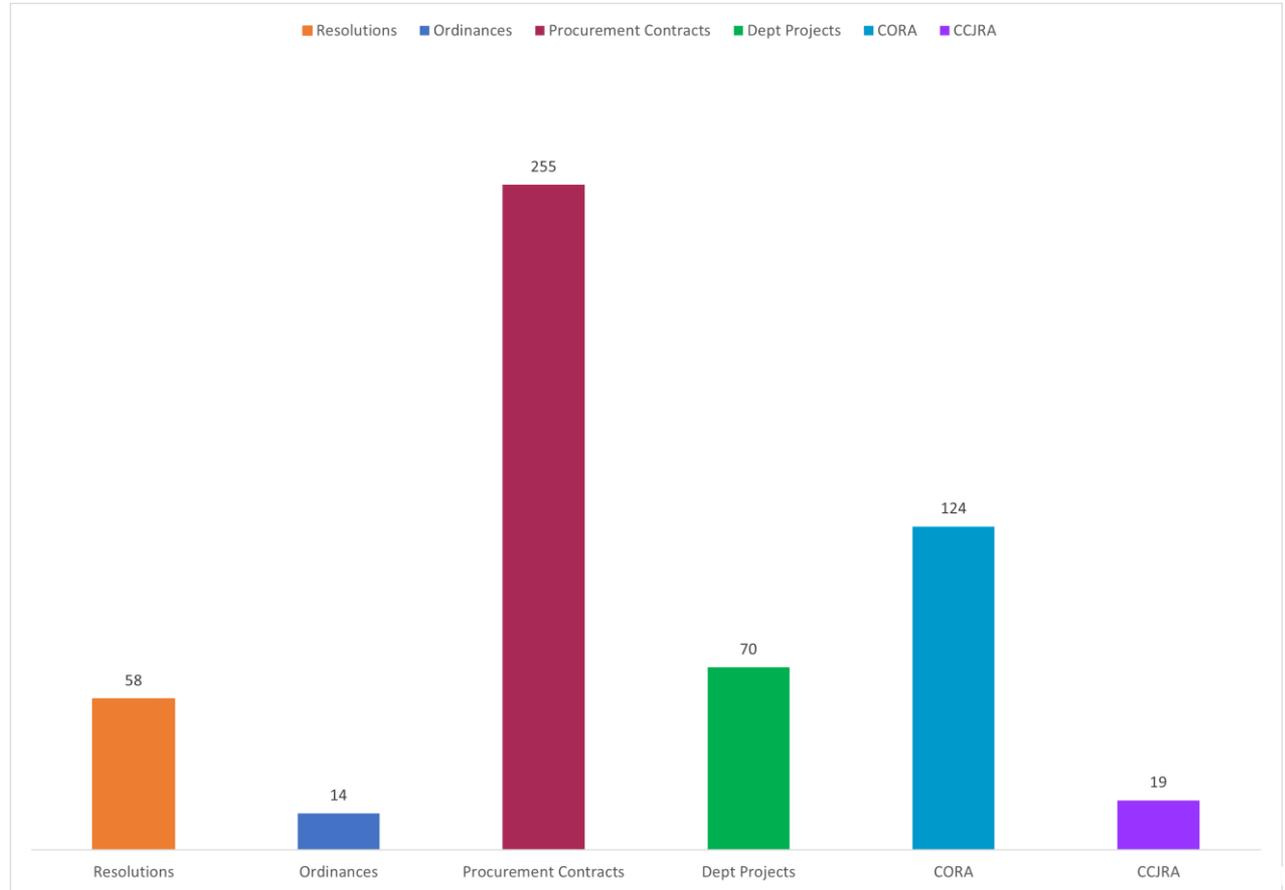
2023 Prosecution

- Cases increased from Q3 to Q4 due to additional patrol officers and SROs being hired.
 - More enforcement caused more tickets
- Of the 2,793 cases prosecuted last year, 21 of those were set for trial.



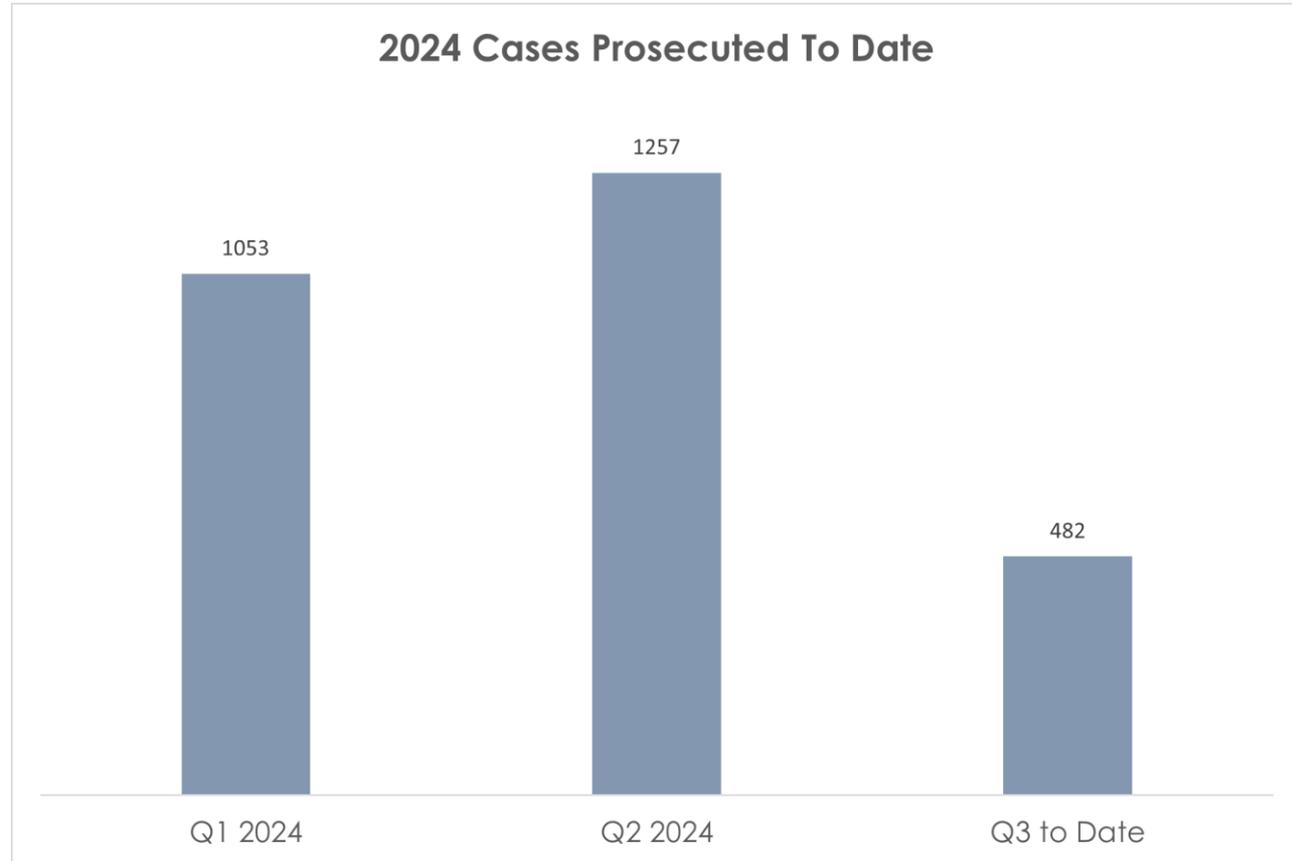
So far this year...

Currently have 35 open department projects.



Prosecution so far...

Of the 2,792 cases prosecuted, 23 have been set for trial.



Questions about the aggregate information?

(Remember that individual cases or projects are subject to attorney-client privilege and cannot be discussed in a public forum.)